

Laramie County School District #2
Fall 2005

Title: Speech/Language Pathologist

Qualifications:

1. Wyoming Speech/Language Pathology certification.
2. Knowledge and skill in using current speech/language pathology techniques.

Terms of Employment:

1. Teacher days according to district guidelines.
2. Designated by contract.
3. Certified salary schedule.

Reports to: Principal and Director of Special Services

Essential Functions:

1. Participate in school-wide hearing screenings.
2. Conduct appropriate evaluations to determine speech-language needs of a student when a referral is received and complete report of evaluation.
3. Participate in multi-disciplinary meetings following evaluations.
4. Conduct and/or participate in Individual Education Plan (IEP) meetings and assist in writing an IEP.
5. Prepare a schedule and provide appropriate therapy for each child's individual needs to accomplish the IEP goals and objectives.
6. Serve as a consultant/resource person for speech/language and communication concerns to the classroom teachers.
7. Maintain open communication with parents and teachers through meetings, letters, e-mail and telephone calls.
8. Participate in parent/teacher conferences when possible.
9. Attend workshops, conferences and classes that will increase knowledge and expertise in education as well as the area of speech/language pathology.
10. Maintain files of current information on students and levels of progress.
11. Complete reports or other documentation as required or requested in a timely fashion.
12. Be available to work with some identified students during summer school as needed per IEP's.
13. Keep the immediate supervisor informed of student needs in the respective schools.

14. Coordinate communication disorder evaluations with other agencies if needed.
15. Perform other duties as assigned by the Director of Special Services.