

EXTRA-CURRICULAR PROGRAMS

Approved Activities. All activities of the district must be sanctioned by the Board of Trustees. The Superintendent of Schools shall be authorized, in conjunction with the principals, to establish certain limits regarding these activities. Guidelines for activities shall be issued in the form of administrative directives.

The following are approved extra-curricular activities of the district:

1. Year-long Activities. FBLA, FCCLA, FFA, Yearbook, Drama, Journalism, Pep Band, Marching Band, Concert/Stage Band, Vocal Groups, Student Council, Knowledge Bowl, Future Problem Solving, Academic Decathlon.
2. Seasonal Activities. Football, Volleyball, Boys and Girls Cross Country, Wrestling, Boys and Girls Basketball, Boys and Girls Track.

No other activities will be added without prior expressed approval of the Board.

Chaperones/Sponsors. It shall be the Building Administrator's responsibility to insure that proper supervision is provided for all students involved in extra-curricular activities. Bus drivers may assist the sponsor or coach, but shall not be the primary supervisor. Male and female chaperones shall be required for mixed groups on all overnight trips. Locker rooms shall be supervised by a member of the same sex.

Elementary Athletic Competition. Inter-school athletic competition below the seventh grade is prohibited. Elementary athletic activities shall be limited to a district-wide field day. Special Olympics shall be an exception. Any other exceptions will require the Superintendent's approval at the request of the administrator.

Expenses Involving Students and Activities. Payment of funds for school related activities will be paid from school activity accounts for all regular season, regional competition/workshops, state competitions, with the exception of meal and room expenses. School activity fund payments for meals and room expenses will be allowed only for culminating or overnight competitions in which the student is a bona fide competitor. Any other expenses will be paid by the students involved. Coaches, chaperones, sponsors, and bus drivers necessary to the proper supervision and transportation of students shall have their reasonable and necessary expenses paid as part of the cost of the activity. The school district does not financially support students to attend summer clinic or camps for sports and athletics.

Reimbursement for meals will be allowed up to \$30 per day, if gone the whole day, or \$16 if leaving after noon. Itemized receipts must be submitted for reimbursement. (Reimbursement exceeding the above costs due to special circumstances requires the approval of the Superintendent or Business Services Director.) Gratuity may be added up to 15% of the total bill.

FFA, FBLA, FCCLA, or other related clubs activities

1. Student must fill out a request form for the Club Sponsor to attend an event as a school activity. The request must include: an itinerary of show, a copy of the check-in time and release time from the show book, and a copy of the show entry form.
2. The Club Sponsor will present the request form to the administrator.
3. Students must be eligible and in good standing with the Club to attend.
4. Students are required to get all work assignments ahead of time for classes that will be missed.
5. Administrator can approve or deny the request.
6. If requests are denied, the activity will not be considered a school activity and the excused absence rule will apply.

All travel expenses can be made by an approved voucher, Imprest Fund Check, or Credit Card. The principal shall approve all expenditures before the students leave the home school. Receipts and completed vouchers must be turned in to the principal upon arrival back at the home school.

Lettering. Each secondary principal shall have on file the procedures for lettering in an activity at his/her school.

Limitation on Activities. All day Sunday and Wednesday evenings (after 6:00 p.m.) may not be used for school activities (including practices). WHSAA and State and/or National activities are exceptions. School sponsored activities shall not meet outside school property unless prior consent of the school principal has been obtained.

Limit on Number of Contests. High school activities may not exceed the limit set by the WHSAA. Junior High activities may not exceed the following numbers per squad:

- A. Basketball, Wrestling, Volleyball – eight (8) games and two (2) tournaments or ten (10) total events.
- B. Track – five (5) meets
- C. Football – five (5) games
- D. No overnight trips

No other activities will be added without prior expressed approval of the Board. All non-athletic organizations shall present their schedule of activities to the superintendent prior to the start of the school year.

Planning and Sponsorship. The club, team or organization is responsible to plan and carry out its activities in a responsible manner. Permission must be obtained through the sponsor and principal in advance of any planned activity. The club, team or organization sponsoring an activity is responsible for all clean up unless otherwise specified.

Each sponsor will coordinate travel arrangements with the building principal and the transportation department. Departure time may be influenced by such factors as cost and weather. In most cases, the departure time should reflect that the group, team or organization will arrive at the competition approximately two hours prior to the scheduled start time of the group's activity.

Overnight the day before a contest will be allowed only if a group cannot reasonably arrive at the contest by leaving after 6:00 am the day of the contest. Overnight after a contest will be allowed only if a group cannot reasonably return home by 1:00 am the following day.

The sponsor of the activity is responsible to supervise the activity, from planning through execution and to advise the group toward responsible, mature behavior and good citizenship.

Regulations for Interscholastic Activities.

- A. Each individual and team is to adhere to the rules and regulations of the Board of Trustees and the Wyoming High School Activities Association.
- B. All students grades 9-12 are eligible for varsity athletics if they meet the state's and school's requirements. Participants for varsity contests will be selected by the coaches of the activity on the basis of merit.
- C. On the reserve level, greater emphasis is placed on providing each student the opportunity to compete, gain experience, and develop skills for future varsity competition.
- D. On the junior high level, every eligible individual that practices faithfully will get to participate in practices and contests in order to gain experience and develop skills for future competition.

Student Publications. Free student expression is to be encouraged so long as that expression does not violate libel laws and is within good taste. The principal is authorized to approve or disapprove all student publications, and to exert such control as may be necessary to insure good school and community relations. Continued defiance of journalistic ethics may result in discontinuance of student publications and appropriate disciplinary actions against students.

In order to protect the educational process and school environment, official school publications shall not be libelous, advocate illegal actions, contain false statement or innuendo that would subject any person to hatred, ridicule, contempt, or injury of reputation.

Official school publications and non-school publications will be allowed to be distributed on school property only if the material does not contain obscene language or other obscenities, does not threaten the educational process of the school, does not advocate action that would endanger or be detrimental to the health, education, welfare, safety or morals of students, and bears the name of the author principally involved in the promotion of the material or the name of the sponsoring student organization.

Newspaper. Since publication instruction includes salesmanship and ad writing, it is permissible for student publications to solicit advertising from national and local companies. A maximum of five (5) advertisements per newspaper issue may be solicited. The cost is not to exceed \$20.00 per advertisement. This is not to be a fund-raiser for the school newspaper. All proceeds will be used to defray the cost of printing and distributing the newspaper. The funds may not be used for student activities or field trips.

Yearbook. Each year a budgeted amount from the general fund will be provided to subsidize the yearbook in the various high schools. Such amount will be a part of the total budget allocation for the individual school. Funds derived from the sale of yearbooks, or from other sources, are to be used to augment the above appropriations.

After-School Program. Each year, if funding is available, a budget will be developed for an elementary After-School program. Participation is open to all elementary students according to state guidelines.

Transportation. All participants in schools-sponsored activities are required to ride in school-provided transportation to and from the activity. Students will be released from this requirement only with written permission from a parent or guardian and approved by the principal or designee.