

## SCHOOL VOLUNTEERS

The Board of Trustees recognizes the need to develop a volunteer program to support district instructional programs and extracurricular activities. The purpose of the volunteer program will be to:

- Assist employees in providing more individualization and enrichment of instruction.
- Build an understanding of school programs among interested citizens, thus stimulating widespread involvement in a total educational process.
- Strengthen school/community relations through positive participation.

A volunteer is a person who works on an occasional or regular basis at school sites or other educational facilities to support the efforts of professional personnel. Such an adult volunteer worker will serve in that capacity without compensation or employees benefits of any type.

The definition of a school volunteer does not include regular visits by parents to school to help with parties, provide short-term classroom assistance or do any one-time assistance as requested by the school. This policy refers to doing regular assistance in coaching and some other areas where an observer would be unable to identify the volunteer from paid teacher/coach.

Use of volunteers within the district is not to conflict with or replace any regularly authorized personnel allotment. Volunteers will work with students under the immediate supervision and direction of a certificated person.

Volunteers are expected to comply with all rules and regulations set forth by the district. Volunteer coaches must have current CPR and First Aid cards on file with the Central Office, complete Jason Flatt and blood borne pathogen training, have a clean background check, and must be approved by the Principal and Superintendent.

### Volunteer Students

Junior High and High School students from home-based or private schools within the district may volunteer up to one hour a week to assist in fulfilling community service requirements for their programs. Volunteer activities may include helping teachers, librarians, custodians, food service workers, or other activities deemed appropriate by the building principal. Student volunteers may not assist with any clerical duties which involve financial or student records.

Students who volunteer will be under the supervision of the principal (or his/her designee) during the time they are at the school. Volunteer time is not to be used to

Code: KJOC

promote home or private school instruction. If at any time, the presence of the volunteer is not having a positive impact in the school, the student will be asked to terminate the volunteer activities.

High School students who are interested in the teaching profession and wish to volunteer more than one hour a week may do so by enrolling in an independent study at either high school within the district.

Adopted: May 12, 2008

Revised: November 9, 2015