

SAFETY PROGRAM

Accidents are unexpected happenings causing loss of injury that may result in bodily harm, loss of school time, property damage, legal action or fatality. The district shall guard against accidents by taking precautions to protect the safety of students, employees, visitors, and other present on district property or at school-sponsored events.

The practice of safety shall also be considered a facet of the instructional program of the district and shall include educational programs in traffic and pedestrian safety, fire prevention, emergency procedures, and other programs appropriately geared to students at different grade levels.

Each principal shall be responsible for the supervision of the safety program for his/her school. General areas of emphasis shall include, but are not limited to, in-service training, accident record keeping, plant inspection, driver and vehicle safety programs, fire prevention, first aid training, and emergency procedures.

A report of all accidents will be prepared and submitted to the principal. The reports will cover all accidents occurring on school premises or at a school-sponsored activity, and any involving staff or students who may be elsewhere on school business. Reports will cover property damage as well as personal injury.

Information to be included in the report will include:

1. date, time and place of the accident;
2. name and address of the injured person;
3. name of the teacher in attendance;
4. type of accident;
5. treatment given;
6. narrative description of the accident, including witnesses and/or other participants.

Adoption Date: December 13, 2004