

## **LONG TERM RENTAL AND SERVICE CHARGES**

Leasing of vacated buildings and portions of buildings will be subject to Board approval. Although the Board will avoid lease arrangements that involve it in property management activities, temporary use of surplus property by another public agency, private individual, or other legal entity may be authorized by the Board.

Such use will be for a fixed term and subject to regulations and written agreement designed to protect the school district from any expense, loss, or liability arising out of such use.

All transactions will be carried out in accordance with state law.

Rental fees, and any fees collected for temporary use of school facilities, will be deposited in the operating fund of the district and used for general purposes, except as the Board authorized a particular use of the rental fee in a specific instance.

The district business manager will administer the leases and building principals will administer temporary use agreements for their buildings.