

Laramie County School District #2
Fall 2005

Title: Title I – Reading and Math Intervention Teacher

Qualifications:

1. Wyoming teacher certification. Reading endorsement required at secondary level.
2. Knowledge of reading skill development and instruction.
3. Basic computer knowledge and skills.

Terms of Employment:

1. Teacher days according to district guidelines.
2. Designated by contract
3. Certified Salary Schedule

Reports to: Principal

Essential Functions:

1. Teaching and assessing the 5 components of Reading
 - Provides instruction in phonemic awareness
 - Provides instruction in phonics
 - Provides instruction fluency
 - Provides instruction in vocabulary
 - Provides instruction for comprehension
2. Title Students
 - Assists in identifying Title students
 - Identifies areas of specific need for Title students and helps plan how these needs may be met through resource personnel and material.
 - Conducts classes in reading subject areas for individuals and small groups identified Title students.
 - Participates in parent-teacher conferences for Title students as needed.
 - Establishes and maintains records and reports concerning Title I students.
3. Reading and Math Intervention Program
 - Develops and coordinates reading programs cooperatively with educational assistants and classroom teachers to be used with identified Title students.
 - Assist in collection and ordering materials for the classroom teacher and Title I educational assistant to facilitate target pupil learning.
 - Assists in identifying and organizing in-service needs for Title I staff.
 - Promotes a healthy self worth by providing successful activities and experience in specific skill areas.

4. Planning
 - Provides the supervisor with plans and schedules as needed.
 - Keeps staff informed of any changes in schedule and programs for target pupils.
5. Parents
 - Participates in parent-teacher conferences as needed.
 - Participates in activities designed to help parents understand standards and assessments.
 - Participates in activities designed to enhance communication with parents.
 - Assists with program coordination for parents with their children.
 - Assists with parent training for programs and activities being used in the school.
 - Assists in conducting the annual Title I parent meetings.
6. Paraprofessionals
 - Assists with the selection, assignment, inservice and Schedules of Title I educational assistants.
 - Coordinates programs and activities for Title I Educational assistants through scheduled meetings.
7. Other duties as assigned.