

Laramie County School District # 2
Fall 2005

Title: Summer School Teacher

Qualifications:

1. Wyoming Teacher certification.
2. Basic computer knowledge and skills.

Terms of Employment:

1. Summer School teacher days.
2. Designated by notice of assignment.
3. Salary determined annually.

Reports to: Special Services Director

Essential Functions:

1. Plans and implements a program of study that meets individual needs, interests, and abilities with the district curriculum.
2. Plan daily instruction for all ILP (Individual Learning Plan) students to improve their academic achievement in language arts and/or math.
3. Implements district curriculum standards and goals using effective teaching techniques and materials.
4. Writes lesson plans describing daily learning experiences correlated to standards and curriculum objectives.
5. Monitors and assesses student progress and provides feedback on a regular basis to students and parents/guardians.
6. Instructs and evaluates specific students' needs and seeks assistance of specialists as needed.
7. Creates a classroom environment conducive to learning and appropriate to the maturity of the students.
8. Creates educational experiences to provide students with opportunities to develop potential in personal-social adjustment, decision-making, and other life skills.
9. Communicates concerns and ideas with colleagues, parents, students in a positive, solution-oriented manner.
10. Maintains accurate, complete legible, and correct records as needed.
11. Takes necessary precautions to protect students, equipment, materials, and facilities.
12. Provides parents with information that will service the best interests of their children and is discreet with information received from parents.
13. Perform other duties as assigned.