

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 2 - LARAMIE COUNTY, WYOMING  
September 8, 2014**

The Laramie County School District No. 2 board meeting was held at Pine Bluffs High School, Pine Bluffs, Wyoming on September 8, 2014.

**CALL TO ORDER**

Chair Davison called the meeting to order at 7:02 p.m.

**ROLL CALL**

Members Present – Esther Davison, Todd Fornstrom, Jeff Kirkbride, Taft Love, Tom Morgan, Julianne Randall and Steve Trimble

Members Absent – Jack Bomhoff and Lee May

Superintendent - Jack Cozort

Also Present – Todd Sweeter, Jerry Burkett, Jerry Becking, LeAnn Smith, Dustin Seger, Brent Bacon, Amber Barrett, Lindsey Dersham, Paige Epler, Susanne Sears, Gina DeSouza, Tim & Deb Nolting, Theresa McCann, Callie Lowe, Courtnei Romsa, Marva Ellwanger and Jeaneane Parsons

**GENERAL BUSINESS**

Pledge of Allegiance

Graduation Requirements were added under Information and Discussion (F).

Motion: Tom Morgan moved to accept the agenda as revised.  
Second: Todd Fornstrom seconded the motion.  
Vote: Motion carried.

Visitors/Patron Comments: The following teachers were introduced by their principals: Gina DeSouza, Susanne Sears, Amber Barrett, Callie Lowe, Paige Epler, Courtnei Romsa Theresa McCann and Lindsey Dersham. The Board welcomed them to LCSD #2.

**CONSENT AGENDA**

Motion: Todd Fornstrom moved to approve the regular meeting minutes (August 11) and the executive session minutes of August 11, 2014.  
Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

**FINANCES**

Mr. Bacon reported on the finances since Rob Bryant was out of town. As of September 1, 2014 the district was at 999 student enrollment which is up 42 students from the same date a year ago and up 40 students from the end of the school year in May. Current enrollment is 998.

Mr. Bacon reported that we are currently through September 5, 2014 and have received 12.0% of the budgeted revenues. This compares with September 5, 2013 when we had received 12.3% of the budgeted revenues. We are currently through the September 2014 meeting and have expended/encumbered 84.3% of the budgeted amount and have expended 13.7% of the budgeted amount. This compares with the same time period September, 2013 meeting when the district had expended/encumbered 83.5% of the budgeted amount and had expended 12.9% of the budgeted amount.

He also reported that the district is currently going through a Department of Audit blitz audit on our 2011-12 ADM. This consists of a desk audit and the audit team will not be on-site. All districts in the State are currently undergoing the same audit.

Motion: Julianne Randall moved to approve the warrants as presented and accept the financial report as presented.  
Second: Steve Trimble seconded the motion.  
Vote: Motion carried.

### **OLD BUSINESS**

Policy IKF – Graduation Requirements:

Mr. Cozort recommended that this policy go back to the administrators and counselors and have them gather additional information for the October board meeting.

### **NEW BUSINESS**

Requests for Home School:

The Board was informed of the homeschool requests.

Appoint Advocacy Liaison:

Motion: Steve Trimble moved to approve Jeff Kirkbride as the advocacy liaison and voting delegate at the November Wyoming School Resolution Conference.  
Second: Taft Love seconded the motion.  
Vote: Motion carried.

Accept Revised Vision and Mission:

Motion: Todd Fornstrom moved to approve the Vision and Goals statement.  
Second: Tom Morgan seconded the motion.

Much discussion ensued regarding the percentages under goals. The board advised the administration to set percentages as high as they can but still be attainable for students. The administrators will be discussing this and coming back to the Board with a recommendation.

Vote: Motion failed.

Revisions to Job Share Position at Burns High School:

The two English Language Arts teachers have made a request that allows them a one week instruction duty and then a one week non-instruction time. These weeks will be altered between the two instructors.

Motion: Tom Morgan moved to approve the revision of the Language Arts job share for the 2014-15 school year.  
Second: Todd Fornstrom seconded the motion.  
Vote: Motion carried.

Chair Davison asked that a report be given to the Board mid-semester on how the process is working.

Temporary Transportation Route Change:

The pre-school located in the BurnsPlex in Burns has requested bus transportation in the morning and afternoon for the school aged children attending pre-school in their facility.

Motion: Todd Fornstrom moved to approve this request until the October meeting when all routes for the district will be approved.  
Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

Approve Request for Employee Long Term Leave:

Motion: Julianne Randall moved to approve the request, for an employee, (on the procedures developed) for long-term leave.  
Second: Tom Morgan seconded the motion.  
Vote: Motion carried with Steve Trimble abstaining from the vote.

**HIRE, TRANSFERS AND RESIGNATIONS**

The Board acknowledged the resignation of Eileen Cushing as the co-sponsor of Carpenter Elementary Student Council.

Motion: Todd Fornstrom moved to hire Theresa McCann as Title I and ESL teacher with full-time benefits; and Stacy Malm as a part-time para (16 hours) in Albin with no benefits.  
Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

Motion: Julianne Randall moved to hire the following extra duty personnel for the 2014-15 school year:  
Michelle Anderson – Burns High School Student Council  
Lindsey Dersham – Co-Sponsor of Carpenter Elementary Student Council  
Chelsie Bruckner – Carpenter Elementary, NCA Building Chair  
Ashley Rousseau – Assistant Cross Country Coach, PB & Burns  
Travis Werner – Assistant Boys Basketball “C” Coach, PB  
Shane Howe – Head JH Wrestling Coach, PB & Burns  
Dan Clayson – Assistant JH Wrestling Coach, PB & Burns  
Brian Anderson – Assistant Track Coach, PB  
Ron Miller – Assistant JH Football Coach, Burns  
Second: Todd Fornstrom seconded the motion.  
Vote: Motion carried.

Motion: Tom Morgan moved to advertise for an additional JH Volleyball Coach at Burns for the 2014 Volleyball session.  
Second: Taft Love seconded the motion.  
Vote: Motion carried.

Motion: Todd Fornstrom moved to add a para position and hire for the Pine Bluffs Elementary School and to advertise to fill a vacant para position at Burns Elementary School.  
Second: Julianne Randall seconded the motion.  
Vote: Motion carried.

Jeff Kirkbride joined the Board at 7:45 p.m.

Motion: Julianne Randall moved to hire Hugh Swanke and Ann Binning as substitute teachers in our district.  
Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

### **INFORMATION AND DISCUSSION**

Calendar Dates and Information for the Board:

October 8, 2014 COW meeting in Burns  
October 13, 2014 Regular meeting in Albin  
(Dates were shared through March)

Board members were encouraged to go to the WSBA Conference in Casper, November 19-21, 2014.

COW minutes were mentioned along with a notice of written request to town of Pine Bluffs to vacate the street in front of the elementary school and park.

Mr. Bacon provided the Board with Burns Elementary staff names for the ALEX program. The names for the other schools will be provided in October for the ALEX program.

Much discussion ensued regarding graduation requirements, raising the credits to graduate, etc. The Board asked the Superintendent to get additional information and discuss with the administrators and counselors and come back with suggestions to the Board.

### **ADJOURNMENT**

Chair Davison adjourned the meeting at 8:26 p.m.

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Chairman

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Clerk