

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 2 - LARAMIE COUNTY, WYOMING  
December 8, 2014**

The Laramie County School District No. 2 board meeting was held at Carpenter Elementary School, Carpenter, Wyoming on December 8, 2014.

**CALL TO ORDER**

Chair Davison called the meeting to order at 7:00 p.m.

**ROLL CALL**

Members Present – Esther Davison, Todd Fornstrom, Russell Fornstrom, Jeff Kirkbride, Taft Love, Tom Morgan and Julianne Randall

Members Absent – Jack Bomhoff & Lee May (via phone for Organizational Meeting Only)

Superintendent - Jack Cozort

Also Present – Brent Bacon, Dustin Seger, Pam Shults, LeAnn Smith, Marva Ellwanger, Dawn Graves, Courtnei Romsa, Brittany Mitchell, Brian Farmer, Paul Stille, Rob Bryant and Jeaneane Parsons

**EXECUTIVE SESSION**

Motion: Tom Morgan moved to go in to executive session at 7:01 p.m.  
Second: Julianne Randall seconded the motion.  
Vote: Motion carried.

Motion: Tom Morgan moved to reconvene the meeting at 7:35 p.m.  
Second: Taft Love seconded the motion.  
Vote: Motion carried.

**DISTRICT ORGANIZATIONAL MEETING**

Chair Davison gave the meeting over to Clerk Kirkbride to start the nominations for Chairman.

Motion: Todd Fornstrom nominated Taft Love as Chair.  
Motion: Esther Davison nominated Julianne Randall as Chair.  
Vote: Vote was five to four in favor of Taft Love. Motion carried.

Jeff Kirkbride thanked Esther Davison for leading the District well and for all the extra things she has done for the District. Clerk Kirkbride turned the meeting over to Chair Love to proceed with further nominations.

Motion: Tom Morgan nominated Jeff Kirkbride as Vice Chair.  
Motion: Jack Bomhoff nominated Lee May as Vice Chair.  
Vote: Vote was eight to one in favor of Jeff Kirkbride as Vice Chair.

Motion: Esther Davison nominated Todd Fornstrom as Clerk.

Second: Tom Morgan seconded the motion.  
Vote: Unanimous vote for Todd Fornstrom. Motion carried. Todd Fornstrom will serve as the clerk.

Motion: Tom Morgan nominated Julianne Randall as Treasurer.  
Second: Todd Fornstrom moved to cease the nominations and cast a unanimous vote.  
Vote: Motion carried and Julianne Randall will serve as Treasurer.

#### **DESIGNATION OF LEGISLATIVE LIAISON**

Motion: Todd Fornstrom moved to appoint Jeff Kirkbride as the legislative liaison for the school district.  
Motion: Tom Morgan moved to cease the nominations and cast a unanimous vote.  
Vote: Motion carried.

#### **DESIGNATION OF RECREATION BOARD MEMBERS**

Motion: Tom Morgan moved to keep the Rec Board Members who were up for renewal the same as last year (Todd Fornstrom, Esther Davison and Jeff Kirkbride).  
Second: Todd Fornstrom seconded the motion.  
Vote: Motion carried.

#### **SCHEDULE FOR BOARD AND COW MEETINGS FOR 2015**

Motion: Jeff Kirkbride moved to set the meetings for 2015 as listed on page 3 of the board packet.  
Second: Todd Fornstrom seconded the motion.  
Vote: Motion carried.

#### **DESIGNATION OF OFFICAL NEWSPAPERS**

Motion: Esther Davison moved to use "Pine Bluffs Post" and "Wyoming Tribune Eagle" as the official newspapers for our school district.  
Second: Julianne Randall seconded the motion.  
Vote: Motion carried.

Meeting was adjourned at 7:50 with Jack Bomhoff and Lee May signing off.

#### **GENERAL BUSINESS**

Pledge of Allegiance

Brian Farmer, Executive Director, of Wyoming School Board Association was added to the agenda. Under "Hire, Transfers and Resignations" 4 & 5 should be put together. F should be "resignation" not "retirement."

Motion: Esther Davison moved to approve the agenda as amended.  
Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

Visitors/Patron Comments: Mr. Farmer presented options to the Board in selecting a new Superintendent. The Board asked a few questions regarding the process.

## **CONSENT AGENDA**

Motion: Esther Davison moved to accept the consent agenda as presented.  
Second: Jeff Kirkbride seconded the motion.  
Vote: Motion carried.

## **FINANCES**

Motion: Julianne Randall moved to approve the warrants as presented.  
Second: Todd Fornstrom seconded the motion.  
Vote: Motion carried.

Mr. Bryant reported that student enrollment is at 989 as of December 1, 2014 which is up 29 students from the same date a year ago.

We are currently through December 5, 2014 and have received 45.0% of the budgeted revenues. This compares with December 5, 2013 when we had received 44.0% of the budgeted revenues. We are currently through the November 2014 meeting and have expended/encumbered 88.0% of the budgeted amount and have expended 37.4% of the budgeted amount. This compares with the same time period December, 2013 meeting when the district had expended/encumbered 87.0% of the budgeted amount and had expended 36.6% of the budgeted amount.

Motion: Jeff Kirkbride moved to accept the financial report as presented.  
Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

Paul Stille, our auditor, gave an audit presentation to the Board and answered a couple of questions from the Board.

Motion: Jeff Kirkbride moved to accept the District audit as presented for the 2013-2014 year.  
Second: Julianne Randall seconded the motion.  
Vote: Motion carried.

## **OLD BUSINESS**

Policy KBDAA (Parent Involvement Policy/Title 1)

Chair Love asked if there were any comments or remarks.

Motion: Tom Morgan moved to accept KBDAA on third and final reading.  
Second: Julianne Randall seconded the motion.  
Vote: Motion carried.

## **NEW BUSINESS**

Revised Vision/Mission/Goals/Plans:

Motion: Julianne Randall moved to approve the revised Vision/Mission/Goals and Plans for Laramie County School District #2 on page 16.  
Second: Jeff Kirkbride seconded the motion.  
Vote: Motion carried.

Board Retreat:

Motion: Jeff Kirkbride moved to accept the date of January 24, 2015 for the Board Retreat to be held at LCCC.

Second: Julianne Randall seconded the motion.

Vote: Motion carried.

(All board members should have their questions to Chairman Love for the school administrators by the January board meeting in preparation for the Board Retreat.)

WASA Letter:

Motion: Esther Davison moved to adopt and approve the WASA letter in place of the sample letter.

Second: Tom Morgan seconded the motion.

Vote: Motion carried.

**HIRE, TRANSFERS AND RESIGNATIONS**

A retirement letter from Superintendent Cozort was acknowledged by the Board. Esther Davison thanked Mr. Cozort for his service to this District and all the special efforts he has made in the last 6 years for the kids in the District. Mrs. Davison expressed appreciation for moving ahead with curriculum and especially his care and concern that all kids in the District learn.

Motion: Todd Fornstrom moved to accept the resignation of Special Education Director, Brent Bacon.

Second: Esther Davison seconded the motion.

Vote: Motion carried.

Jeff Kirkbride thanked Mr. Bacon for all his hard work these past 10 years.

A notice of resignation received from Charles Jackson as the JH Boys Assistant BB Coach was acknowledged.

Motion: Jeff Kirkbride moved to hire Kayla Kay as a para for Burns Elementary for the 2014-15 school year; Nancy Lang ½ time Special Education teacher at Pine Bluffs Elementary for the 2014-15 school year; Michelle Vercelli as a para for the Burns High school for the 2014-15 school year; DuAnn Smith as a para at Carpenter Elementary and bus para for the 2014-15 school year; Kay Dersham ½ time nurse for the 2014-15 school year and Eric Allen for the Burns High School Girls Basketball “C” team coach for this season.

Second: Tom Morgan seconded the motion.

Vote: Motion carried.

Motion: Esther Davison moved to advertise for the JH Boys Assistant Coach.

Second: Tom Morgan seconded the motion.

Vote: Motion carried.

Motion: Tom Morgan moved to open a search process to replace Superintendent Cozort.

Second: Esther Davison seconded the motion.

Amend: Tom Morgan moved to open a search process immediately with the Wyoming School Board Association for the retiring Superintendent.

Vote: Motion carried.

Motion: Julianne Randall moved to hire Rachel Johnson as a classroom substitute for the District.

Second: Esther Davison seconded the motion.

Vote: Motion carried.

### **INFORMATION AND DISCUSSION**

Calendar Dates and Information for the Board:

January 5, 2015 School Resumes

January 7, 2015 COW @ Pine Bluffs

January 12, 2015 Board Meeting in Albin

(Dates were shared through April)

The following subjects were briefly mentioned: COW minutes, distribution for staff gifts, first draft of 2015-16 calendar; Policy JICJ and CCC meeting.

### **ADJOURNMENT**

Chair Love adjourned the meeting at 9:24 p.m.

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Chairman

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Clerk