

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 2 - LARAMIE COUNTY, WYOMING
December 9, 2013**

The Laramie County School District No. 2 board meeting was held at Burns High School, Burns, Wyoming on December 9, 2013.

CALL TO ORDER

Chair Davison called the meeting to order at 6:58 p.m.

DISTRICT REORGANIZATION

Chair Davison gave the meeting over to Clerk Kirkbride to start the nominations for Chairman.

- Motion: Julianne Randall moved to appoint Esther Davison as Chair.
- Motion: Todd Fornstrom moved to cease the nominations and cast a unanimous vote.
- Second: Tom Morgan seconded the motion.
- Vote: Motion carried.

Clerk Kirkbride gave the meeting over to Chair Davison to proceed with further nominations.

- Motion: Julianne Randall moved to appoint Lee May as Vice Chairman.
- Motion: Todd Fornstrom moved to cease the nominations and cast a unanimous vote.
- Second: Tom Morgan seconded the motion.
- Vote: Motion carried.

- Motion: Julianne Randall moved to appoint Jeff Kirkbride as the Clerk.
- Motion: Todd Fornstrom moved to close the nominations and cast a unanimous vote.
- Second: Tom Morgan seconded the motion.
- Vote: Motion carried.

- Motion: Jeff Kirkbride moved to appoint Julianne Randall as the Treasurer.
- Motion: Todd Fornstrom moved to close the nominations and cast a unanimous vote.
- Second: Tom Morgan seconded the motion.
- Vote: Motion carried.

DESIGNATION OF LEGISLATIVE LIAISON

- Motion: Esther Davison moved to appoint Jeff Kirkbride as the legislative liaison for the school district.
- Motion: Todd Fornstrom moved to close the nominations and cast a unanimous vote.
- Second: Tom Morgan seconded the motion.
- Vote: Motion carried.

DESIGNATION OF RECREATION BOARD MEMBERS

- Motion: Todd Fornstrom moved that Tom Morgan (Burns location) and Jack Bomhoff (Carpenter location) be reappointed to the Rec Board.
- Second: Jeff Kirkbride seconded the motion.
- Vote: Motion carried.

SCHEDULE FOR BOARD AND COW MEETINGS FOR 2014

Motion: Jeff Kirkbride moved to approve the meetings and dates listed for 2014.
Second: Tom Morgan seconded the motion.
Vote: Motion carried.

DESIGNATION OF OFFICIAL NEWSPAPER(S)

Motion: Julianne Randall moved to use “Pine Bluffs Post” and “Wyoming Tribune Eagle” as the official newspapers for our school district.
Second: Jeff Kirkbride seconded the motion.
Vote: Motion carried.

ROLL CALL

Members Present – Esther Davison, Todd Fornstrom, Jeff Kirkbride, Lee May, Tom Morgan, Julianne Randall, Steve Trimble,

Members via Phone – Jack Bomhoff and Ashley Lerwick

Superintendent - Jack Cozort

Also Present – Brent Bacon, Jerry Becking, Todd Sweeter, Laurie Bahl, Jami Blossmo, David and Kathleen Horton, Lara & Marissa Shook, Charlene Smith, Rob Bryant and Jeaneane Parsons

GENERAL BUSINESS

Pledge of Allegiance

Motion: Julianne Randall moved to accept the agenda as presented.
Second: Tom Morgan seconded the motion.
Vote: Motion carried.

Visitors/Patron Comments: The Storm Cloaks Robotic Team gave a demonstration to the Board and the sponsors also thanked the Board for their support.

CONSENT AGENDA

Motion: Tom Morgan moved to approve the consent agenda.
Second: Julianne Randall seconded the motion.
Vote: Motion carried.

FINANCES

Motion: Tom Morgan moved to accept the warrants as presented.
Second: Todd Fornstrom seconded the motion.
Vote: Motion carried.

Mr. Bryant reported that we are currently through December 9, 2013 and have received 39.3% of the budgeted revenues. This compares with December 9, 2012 when we had received 46.3% of the budgeted revenues. We are currently through the December 2013 meeting and have

expended/encumbered 86.2% of the budgeted amount and have expended 36.6% of the budgeted amount. This compares with the same time period December, 2012 meeting when the district had expended/encumbered 89.7% of the budgeted amount and had expended 36.1% of the budgeted amount.

The enrollment is at 960 which is up 31 students from last year.

Motion: Julianne Randall moved to accept the financial report as presented.
Second: Tom Morgan seconded the motion.
Vote: Motion carried.

Paul Stille, from Leo Riley, gave a short presentation of the district audit to the Board for the 2012/13 school year. (See attached written report.) He also thanked Rob Bryant and the central office staff for their good work.

Motion: Julianne Randall accepted the audit as presented for the 2012-13 school year.
Second: Tom Morgan seconded the motion.
Vote: Motion carried.

OLD BUSINESS

Second Reading of Policy JG (Assignment of Students to Classes and Grades):

Motion: Tom Morgan moved to approve Policy JG as second and final reading.
Second: Todd Fornstrom seconded the motion.
Vote: Motion carried.

NEW BUSINESS

First Reading of Policy GBJ (Personnel Records and Files)

Motion: Jeff Kirkbride moved to accept Policy GBJ, (Personnel Records and Files) on first reading.
Second: Tom Morgan seconded the motion.
Vote: Motion carried.

HIRE, TRANSFERS AND RESIGNATIONS

Motion: Jeff Kirkbride moved to hire Brian Anderson as the Pine Bluffs "C" Boys Basketball Coach, Kathleen Horton as Burns Library Para and Rob Robinson as the Bus Para.
Second: Tom Morgan seconded the motion.
Motion: Tom Morgan moved to go in to executive session at 7:48 p.m. to discuss personnel.
Second: Julianne Randall seconded the motion.
Motion: Tom Morgan moved to reconvene the meeting at 8:04 p.m.
Second: Julianne Randall seconded the motion.
Vote: Motion carried with one opposed vote from Steve Trimble.

Request to Hire for Extra Duty:

Motion: Todd Fornstrom moved to hire Anne Schatz for the extra duty music assignment, Michelle Steinhoff extra duty for JH Student Council and Jeremy Ahern as Senior Class Sponsor.
Second: Tom Morgan seconded the motion.
Vote: Motion carried.

Requests for Substitute:

Motion: Tom Morgan moved to hire Emma Myers as a sub custodian.
Second: Jeff Kirkbride seconded the motion.
Vote: Motion carried.

INFORMATION AND DISCUSSION

Calendar Dates and Information for the Board:

January 8, 2014 COW Meeting in Pine Bluffs
January 13, 2014 Board Meeting in Pine Bluffs
February 5, 2014 COW Meeting in Burns
February 10, 2014 Board Meeting in Albin
(Meetings through April were shared.)

The January 25th retreat was discussed and it was decided to move the date to February 8, 2014, but still hold it at the old Pine Bluffs High School.

Mr. Cozort stated that he e-mailed the accreditation external review report to all the board members.

Mr. Bacon quickly reviewed the afterschool program at the high schools and the ALEX pay since it has been revised.

Mr. Bryant gave a report on the high school track in Burns and stated that the project is proceeding well. He said the design team will give the board a presentation when they are 60% done with the design and that the track and details will be a discussion item at the retreat.

ADJOURNMENT

Chair Davison adjourned the meeting at 8:42 p.m.

Chairman

Clerk