

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 2 - LARAMIE COUNTY, WYOMING
June 10, 2013**

The Laramie County School District No. 2 board meeting was held at Pine Bluffs High School, Pine Bluffs, Wyoming on June 10, 2013.

CALL TO ORDER

Jeff Kirkbride called the meeting to order at 7:00 p.m.

Motion: Jack Bomhoff moved that Jeff Kirkbride be acting chair since the Chair and Vice Chair were absent.
Second: Julianne Randall seconded the motion.
Vote: Motion carried.

Pledge of Allegiance

ROLL CALL

Members Present – Jack Bomhoff, Todd Fornstrom, Jeff Kirkbride, Ashley Lerwick, Tom Morgan, Julianne Randall, Steve Trimble

Members Absent: Esther Davison and Lee May

Superintendent - Jack Cozort

Also Present – Brent Bacon, Todd Sweeter, Jerry Becking, Charlene Smith, Laurie Bahl, Sue Stevens, Elliott Warshaw, Teresa Kelley, John Gardner, Lisa Lamb, Pat Bacon, Randy Wangama, John Kogler, Pam Shults, Michael Cote, Rob Bryant and Jeaneane Parsons

GENERAL BUSINESS

Approval of Agenda

Julianne Randall added executive session minutes for Wednesday, June 5, to the agenda. Jack Cozort added the policy on job sharing (GCGC-GDGC). Jack Bomhoff asked that it be put under “i” and voted on for first reading.

Motion: Tom Morgan moved to accept the agenda as amended.
Second: Ashley Lerwick seconded the motion.
Vote: Motion carried.

Visitors/Patron Comments: John Gardner, representing WinHealth, thanked the board for their long standing relationship.

CONSENT AGENDA

Motion: Julianne Randall moved to approve the consent agenda as presented.
Second: Tom Morgan seconded the motion.

Vote: Motion carried.

FINANCES

Motion: Julianne Randall moved to accept the warrants as presented.
Second: Steve Trimble seconded the motion.
Vote: Motion carried.

Todd Fornstrom joined the Board at 7:13 p.m.

Mr. Bryant reported that we are currently through June 5, 2013 and have received 96.8% of the budgeted revenues. This compares with June 5, 2012 when we had received 95.5% of the budgeted revenues. We are currently through June, 2013 and have expended/encumbered 96.5% of the budgeted amount and have expended 86% of the budgeted amount. This compares with the same time period in June 2012 when the district had expended/encumbered 98.7% of the budgeted amount and had expended 88.1% of the budgeted amount. Enrollment on the last day of school was 916, down fifteen from last year and down twenty two from the beginning of the school year.

Motion: Julianne Randall moved to accept the financial report as presented.
Second: Ashley Lerwick seconded the motion.
Vote: Motion carried.

OLD BUSINESS

ADC and ADC-1-E (School Wellness):

Motion: Jack Bomhoff moved to approve School Wellness ADC and ADC-1-E on second and final reading.
Second: Todd Fornstrom seconded the motion.
Vote: Motion carried.

Approve Procedure for Split Duty (English Language Arts at Burns High School):

Motion: Tom Morgan moved to allow interviews to be conducted for the request of a job share for the 2013-14 school year.
Second: Todd Fornstrom seconded the motion.
Vote: Motion carried.

Policy KCD:

Motion: Todd Fornstrom moved to pass KCD (Public Gifts/Donations to Schools) on second reading, with a third reading at the next Board meeting.
Second: Jack Bomhoff seconded the motion.
Vote: Motion carried.

Policy ACE & AC-R:

Motion: Jack Bomhoff moved to accept Policy ACE and AC-R , Notice of Discrimination, Section 504, on second and final reading.
Second: Steve Trimble seconded the motion.
Vote: Motion carried.

Renewal of Rental Agreement between LCSD #2 and Town of Burns:

- Motion: Todd Fornstrom moved to approve the rental agreement with the Town of Burns for the wrestling area and for the gymnasium from mid-October through mid-March.
- Second: Tom Morgan seconded the motion.
- Vote: Motion carried with one opposed vote from Jack Bomhoff.

NEW BUSINESS

Salary Recommendations:

Jack Bomhoff would like to delay the salary recommendation until the Facilities Commission gets back to the District regarding the elementary school situation in Pine Bluffs and the new track at Burns. If this is tabled until the June 26th meeting it would allow the Board to see how much is left in the budget for salary recommendations.

Health Insurance Recommendation:

- Motion: Julianne Randall moved to approve Cigna as the insurance provider to provide the District's health insurance for the 2013-14 year and that the District's contributions remain at the same levels they currently are – 100% for single plans and 90% for the dependent plans.
- Second: Tom Morgan seconded the motion.

Julianne Randall thanked Pam Shults, committee chair, and the members of the committee for all their hard work. She stated that it wasn't an easy decision and wasn't just about the dollars but how it affects all employees of the District. There were several bidders but with Cigna it would be a decrease of 9% which is a huge savings to the District. Pam Shults thanked her committee members for the hours of hard work they put in to this decision: Steve Trimble, Julianne Randall, Jenny Pratt, Ross Heinen, Sharon Poelma, Sharon Duffey, Rhonda Purdy and Rob Bryant.

Jack Bomhoff thanked WinHealth for their 14 years of service with our District, however, he feels the provider service will be better with Cigna.

Vote: Motion carried.

Dental Insurance:

- Motion: Tom Morgan moved to approve Delta Dental at a 0% increase in premiums for the July 1, 2013- June 30, 2014 contract term.
- Second: Todd Fornstrom seconded the motion.
- Vote: Motion carried.

Approval of Food Service Management:

Mr. Bryant reported that two bids were received from reputable companies. They went through the agonizing process of taking into consideration quality, experience, references, plans to increase participation and cost to the district. Chartwells has the advantage of reducing the amount the District would need to subsidize the food service program from the general fund.

Motion: Tom Morgan moved to approve Chartwells as the Food Service Management Company for the 2013-14 school year.

Second: Ashley Lerwick seconded the motion.

Jack Bomhoff stated that LunchTime Solutions has done a great job for the District and thanked them for their good service.

Jeff Kirkbride reiterated the fact that he feels the kids do not get enough to eat, especially the older kids.

Vote: Motion carried with one opposed vote from Jack Bomhoff.

Survey Results - Driver's Education

Mr. Cozort recommended placing \$1500 in the budget for the purpose of helping students with the cost of Driver's Education. Each student who completes the course prior to the June 30th budget would be allowed \$100 to help with the cost of the program. LCCC would be interested in coming to this community.

Motion: Todd Fornstrom moved that the District establish a Driver's Education fund of \$1500 for the 2013-14 school year.

Second: Tom Morgan seconded the motion.

Vote: Motion carried.

Policy BEE - (Board Hearing/Appeal Procedures):

Motion: Todd Fornstrom moved to accept BEE on first reading.

Second: Tom Morgan seconded the motion.

Vote: Motion carried.

Policy BEE-R

Motion: Jack Bomhoff moved to approve BEE-R, Rules of Practice Governing Hearings on first reading.

Second: Steve Trimble seconded the motion.

Vote: Motion carried.

School Handbooks:

Motion: Todd Fornstrom moved to approve the School/Parent Handbooks for the 2013-14 school year.

Second: Tom Morgan seconded the motion.

Vote: Motion carried.

Policy GCGC-GDGC (Job Sharing):

Motion: Jack Bomhoff moved to approve Policy GCGC-GDGC on first reading.

Second: Tom Morgan seconded the motion.

Vote: Motion carried.

HIRE, TRANSFERS AND RESIGNATIONS

Jeff Kirkbride acknowledged the resignations of Emily Cuin, Stacie Fullmer, Jennifer Gorman and Carisa Will and stated that he hated to see them go.

Certified Staff:

Motion: Todd Fornstrom moved to hire Sarah Skinner, Rhonda Morrison and Anna Farrell as 2013-14 staff members.

Second: Tom Morgan seconded the motion.

Jack Bomhoff wanted to see the motion amended to include the schools. Todd didn't see any reason to do this, but was willing to proceed.

Amended: Todd Fornstrom moved to hire Sarah Skinner at Pine Bluffs Elementary, Rhonda Morrison at Burns Elementary and Anna Farrell at Burns High School for the 2013-14 school year.

Vote: Motion carried.

Extra Duty and Coaching:

Motion: Julianne Randall moved to hire:
Anna Thomas – Sponsor for PB National Honor society
Ashley Rousseau – Sponsor for PB Student Council
Brian Anderson – PB HS Asst. Football Coach
Nicole Horrocks – PB JH Head Girls Basketball Coach
Pat Walter – PB JH Asst. Girls Basketball Coach
Pat Walter – PB HS Asst. Track Coach
Laura Fornstrom – PB JH Head Track Coach
Nate Hellbaum – PB JH Asst. Track Coach

Second: Tom Morgan seconded the motion.

Vote: Motion carried with Todd Fornstrom abstaining from the vote.

Classified Staff:

Motion: Julianne Randall moved to hire:
Cortney Rutherford, PBHS Para
Laura Fornstrom, PBHS Para
Heather Lerwick, PBHS Office Secretary

Second: Steve Trimble seconded the motion.

Vote: Motion carried with Todd Fornstrom abstaining from the vote.

Assignment Change:

Mr. Bacon explained that they have asked Charlene Gordon to move from half-time Title I to half-time Special Education (reimbursable funding) in addition to her current half-time library position. This would be a savings of approximately \$20,000 for Title I.

Motion: Jack Bomhoff moved to transfer Charlene Gordon from half time Title I to half-time Special Education.

Second: Ashley Lerwick seconded the motion.

Second: Vote: Motion carried.

INFORMATION AND DISCUSSION

Calendar Dates and Information for the Board:

June 26	Fiscal Close Out Meeting in Pine Bluffs
July 10	COW Meeting in Pine Bluffs
July 17	Combined Regular and Budget Meeting in Albin

August 7
August 12

COW Meeting in Burns
Regular Meeting in Burns

COW Meeting minutes were acknowledged.

Mr. Cozort said Policy GCI-CDI (Transfer of District Personnel) is in process. He is playing with words and looking at different options. Ashley Lerwick stated that she felt the building administrators should be the ones to make the decisions in respect to transfers since they know who would be a good fit in their buildings. Tom Morgan agreed that building principals should have the final decision on transfers. Todd Fornstrom stated that he understands transfers if the person being looked at for a transfer is the highest qualified for the position. He likes the policy the way it is.

ADJOURNMENT

Acting Chair Kirkbride adjourned the meeting at 8:12 p.m.

Chairman

Clerk