

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 2 - LARAMIE COUNTY, WYOMING  
May 13, 2013**

The Laramie County School District No. 2 board meeting was held at Carpenter Elementary School, Carpenter, Wyoming on May 13, 2013.

**CALL TO ORDER**

Chair Davison called the meeting to order at 7:01 p.m.

Pledge of Allegiance

**ROLL CALL**

Members Present – Jack Bomhoff, Esther Davison, Todd Fornstrom, Jeff Kirkbride, Ashley Lerwick, Lee May, Julianne Randall, Steve Trimble

Members Absent: Tom Morgan

Superintendent - Jack Cozort

Also Present – Brent Bacon, Todd Sweeter, Jerry Becking, Charlene Smith, Linda Heath, Laurie Bahl, Michael Cote, Sue Stevens, Rob Bryant and Jeaneane Parsons

**GENERAL BUSINESS**

Approval of Agenda

Julianne Randall added executive session minutes for May 8<sup>th</sup> to the agenda. Jack Cozort added a retirement notification and Driver's Education to the agenda.

Motion: Julianne Randall moved to accept the agenda as presented.  
Second: Steve Trimble seconded the motion.  
Vote: Motion carried.

Senator John Eklund was present to give an updated report on funding for the grade school in Pine Bluffs. He has been working to get the grade school higher on the priority list at the Facilities Commission group. The Governor is usually very helpful in situations like this. Mr. Eklund suggested that the Board work on the assessment of the building and he will work on the reconsideration of a broken promise, by the Facilities Commission, to the District.

Visitors/Patron Comments: None

**CONSENT AGENDA**

Motion: Jeff Kirkbride moved to approve the consent agenda as amended.  
Second: Todd Fornstrom seconded the motion.  
Vote: Motion carried.

## **FINANCES**

Motion: Julianne Randall moved to accept the warrants as presented.  
Second: Jeff Kirkbride seconded the motion.  
Vote: Motion carried.

Mr. Bryant reported that we are currently through May 8, 2013 and have received 92.7% of the budgeted revenues. This compares with May 8, 2012 when we had received 91.6% of the budgeted revenues. We are currently through May, 2013 and have expended/encumbered 94.3% of the budgeted amount and have expended 75.1% of the budgeted amount. This compares with the same time period in May 2012 when the district had expended/encumbered 98.3% of the budgeted amount and had expended 77.5% of the budgeted amount. Enrollment is at 918, twelve students down from last year at this time. Mr. Bryant also reported that he will be going, along with Kim Nelson, to the School Facilities Commission meeting in Casper this week to negotiate track lanes.

Motion: Jeff Kirkbride moved to accept the financial report as presented.  
Second: Steve Trimble seconded the motion.  
Vote: Motion carried.

## **OLD BUSINESS**

Basketball Goals/Backboard System:

Motion: Julianne Randall moved to approve Norcon of Colorado as the contractor for the replacement and relocation of the side-court basketball goals/backboard system in Pine Bluffs High School for the bid amount of \$29,546.  
Second: Todd Fornstrom seconded the motion.  
Vote: Motion carried.

## **NEW BUSINESS**

Approve Bus and MPV Lease Financing Bids:

Motion: Jeff Kirkbride moved to approve Kaiser & Company as the low bid financial institution to supply bus lease financing for the International buses and Suburbans to be delivered in July, 2013.  
Second: Todd Fornstrom seconded the motion.  
Vote: Motion carried with one opposed vote from Steve Trimble.

Policy Proposal – School Wellness ADC-1E:

Changes need to be made to this policy because of federal requirements.

Motion: Julianne Randall moved to approve School Wellness PolicyADC-1-E, as first reading.  
Second: Todd Fornstrom seconded the motion.  
Vote: Motion carried.

Request to Approve a Split Teaching Duty:

Motion: Jack Bomhoff moved to accept the preliminary idea of a split teaching assignment at Burns High School and to approve any final actions at the June Board meeting, including salary and benefits.  
Second: Ashley Lerwick seconded the motion.  
Vote: Motion carried.

Accept the Preliminary Budget for the 2013-14 School Year:

Mr. Bryant gave an overall view of the preliminary budget which is the first draft that is required by law to be presented to the Board by May 15<sup>th</sup> of each year. This gives the Board time to review the budgetary amounts before the formal budget hearing in July. The amounts will be revised and final at that meeting.

Motion: Jack Bomhoff moved to accept the preliminary budget for the 2013-14 school year.  
Second: Julianne Randall seconded the motion.  
Vote: Motion carried.

Revision of Calendar:

Mr. Cozort requested that the Board approve May 31 as the last day of school for students (because of missed snow days). The additional day would provide the required number of physical days needed according to statute.

Motion: Jack Bomhoff moved to accept the revisions to the 2012-13 calendar as presented.  
Second: Todd Fornstrom seconded the motion.  
Vote: Motion carried.

Policy KCD – Donations to District

Motion: Jeff Kirkbride moved to approve Policy KCD on first reading.  
Second: Jack Bomhoff seconded the motion.  
Vote: Motion carried.

Policy ACE & AC-R– Notice of Discrimination

Motion: Jack Bomhoff moved to approve ACE and AC-R on first reading.  
Second: Julianne Randall seconded the motion.  
Vote: Motion carried.

### **HIRE, TRANSFERS AND RESIGNATIONS**

Motion: Todd Fornstrom moved to hire the district classified staff for the 2013-14 school year as listed in the packet.  
Second: Jeff Kirkbride seconded the motion.  
Vote: Motion carried.

Motion: Julianne Randall moved to hire Caitlin Campbell as the English teacher and Brian Anderson as the PE/Health instructor for Pine Bluffs High School starting in the 2013-14 school year.  
Second: Todd Fornstrom seconded the motion.  
Vote: Motion carried.

Motion: Julianne Randall moved to hire Stewart Lanning as custodian for PBHS and PBEL and to advertise for his current position.  
Second: Jeff Kirkbride seconded the motion.  
Vote: Motion carried.

Motion: Jeff Kirkbride moved to hire Traci Schneider as an Instructional Facilitator in our District.  
Second: Todd Fornstrom seconded the motion.  
Vote: Motion carried.

Motion: Jeff Kirkbride moved to approve the listed staff in the packet for temporary grounds, custodial and technology positions for the summer of 2013.  
Second: Julianne Randall seconded the motion.  
Vote: Motion carried.

Motion: Julianne Randall moved to approve payment for Katt Fornstrom as the NCA Chair for Pine Bluffs Elementary for the 2012-13 school year.  
Second: Ashley Lerwick seconded the motion.  
Vote: Motion carried.

Motion: Jeff Kirkbride moved to hire staff, as listed in the board packet, for summer school 2013.  
Second: Julianne Randall seconded the motion.  
Vote: Motion carried.

Motion: Jack Bomhoff moved to advertise the secretarial position at Pine Bluffs High School, due to the resignation of Jennifer Heithoff, for the 2013-14 school year.  
Second: Todd Fornstrom seconded the motion.  
Vote: Motion carried.

Motion: Todd Fornstrom moved to hire Robert Robinson as a sub bus driver for our District.  
Second: Jeff Kirkbride seconded the motion.  
Vote: Motion carried.

Motion: Jack Bomhoff moved to advertise for the custodian position in Burns, due to the retirement of Bonnie Gracik, for the 2013-14 school year.  
Second: Ashley Lerwick seconded the motion.  
Vote: Motion carried.

## **INFORMATION AND DISCUSSION**

Calendar Dates and Information for the Board:

June 5	COW Meeting in Burns
June 10	Regular Meeting in Pine Bluffs
June 26	Fiscal Close Out Meet in Pine Bluffs

(July – August dates were also included.)

The rental agreement between the Town of Burns and the School District was being discussed in a meeting in Burns with Mr. Becking and some staff members. Information will be sent to the Board when information is shared from Mr. Becking.

The family of Dale Collins has donated shop equipment to Burns High School.

Motion: Jack Bomhoff moved to accept the donation from the Collins family for shop equipment at Burns High School and is requesting that a thank you be put in the Pine Bluffs Post and the Wyoming Tribune Eagle.

Second: Todd Fornstrom seconded the motion.

Vote: Motion carried.

The District has been contacted by parents asking if we help with Driver's Education costs as does Laramie County School District #1. Mr. Cozort is going to do some research on this and present it to the Board at their June meeting.

Mr. Becking joined the meeting after spending time with the Town of Burns and it was suggested that \$1,000 per facility, plus utilities, would be charged from October 15 to March 15. This will be approved at the June Board meeting.

## **ADJOURNMENT**

Chair Davison adjourned the meeting at 8:50 p.m.

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Chairman

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Clerk