

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 2 - LARAMIE COUNTY, WYOMING  
October 8, 2012**

The Laramie County School District No. 2 board meeting was held at Carpenter Elementary, Carpenter, Wyoming on October 8, 2012.

**CALL TO ORDER**

Chair Davison called the meeting to order at 7:00 p.m.

**ROLL CALL**

Members Present – Jack Bomhoff, Esther Davison, Jeff Kirkbride, Lee May, Tom Morgan, Julianne Randall and Steve Trimble

Members Absent – Wynema Engstrom, Kristen Smith

Superintendent - Jack Cozort

Also Present – Laurie Bahl, Craig Williams, LeAnn Smith, Sue Stevens, Marvin Mirich, Brooks Hoffman, Sean Patterson, Stephanie Gorman, Christina Patterson, Brittany Mitchell, Dan Clayson, Jill Clayson, Janelle Ebben, Dan Ebben, Chris Cooper, Barry Ward, Ross Heinen, Drew Severn, Kayla Newman, Sheri Olson, Lucy Smith, Jerry Burkett, Charlene Smith, Rob Bryant and Jeaneane Parsons

**GENERAL BUSINESS**

Pledge of Allegiance

Executive Session minutes of October 3, 2012, needed to be added under the consent agenda (e).

Motion: Lee May moved to accept the agenda as amended.  
Second: Julianne Randall seconded the motion.  
Vote: Motion carried.

Visitors/Patron Comments: Chair Davison stated that David Shaul was listed under Patron Comments but he was running late and will be put on the agenda when he arrives.

**CONSENT AGENDA**

Julianne Randall stated that there were no executive session minutes for September 10.

Motion: Jeff Kirkbride moved to approve the consent agenda as amended.  
Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

**FINANCES**

Motion: Julianne Randall moved to accept the warrants as presented.  
Second: Lee May seconded the motion.  
Vote: Motion carried.

Mr. Bryant reported that we are currently through October 3, and have received 21.3% of the budgeted revenues. This compares with October 3, 2011 when we had received 20.9% of the budgeted revenues. We are currently through October, 2012 and have expended/encumbered 85.1% of the budgeted amount and have expended 21.0% of the budgeted amount. This compares with the same time period in October 2011 when the district had expended/encumbered 89.3% of the budgeted amount and had expended 21.5% of the budgeted amount. Enrollment as of October 1 was 938, up 23 from one year ago. Julianne Randall had a couple questions regarding the SIG grants. Jeff Kirkbride commented that we are getting our good enrollment numbers from K-6 grades which are good numbers for the future.

Motion: Julianne Randall moved to accept the financial report as presented.

Second: Tom Morgan seconded the motion.

Vote: Motion carried.

### **OLD BUSINESS**

Jack Bomhoff thanked for all the hard work that had been put in to the Athletic/Activities Handbook. He also thanked the many coaches that were in attendance for all that they do for our kids in the District and the time spent coaching and teaching.

Revisions to Athletic/Activities Handbook (includes statutory information)

Motion: Tom Morgan moved to accept the revised Extra and Co-Curricular Handbook for Laramie County School District #2. He also thanked staff for their hard work in putting this handbook together.

Second: Lee May seconded the motion.

Vote: Motion carried.

### **NEW BUSINESS**

Motion: Tom Morgan moved to go in to executive session at 7:15 p.m. to discuss personnel.

Second: Lee May seconded the motion.

Vote: Motion carried.

Motion: Tom Morgan moved to reconvene the meeting at 7:55 p.m.

Second: Lee May seconded the motion.

Vote: Motion carried.

Motion: Jack Bomhoff moved to provide the Superintendent with directive of action on numbers 10-3-1 and 10-8-1.

Second: Julianne Randall seconded the motion.

Vote: Motion carried.

David Shaul was introduced as a candidate for the Board of Laramie County Community College. He expressed some of his views concerning the college and asked the patrons to vote for him in the upcoming election.

#### Bus Routes for 2012-2013:

Ross Heinen and the Transportation Department developed the 2012-2013 bus routes with noted exceptions to the rules and regulations. Ross stated that the route book would be available at the central office and bus barn should they want to be reviewed.

- Motion: Jeff Kirkbride moved to approve the 2012-13 bus routes and the noted exceptions to the WDE Rules and Regulations.  
Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

#### Graduation Dates and Times:

Jack Bomhoff expressed his concern with the graduations being at the same time since some families attend both graduations. In the spirit of unity he would not vote for holding graduations on the same date and time. Jeff Kirkbride stated that he would be willing to have them at the same time this year on a trial basis.

- Motion: Jeff Kirbride moved to approve that both high schools have graduation ceremonies at 1:00 p.m. on May 19, 2012.  
Second: Tom Morgan seconded the motion.

Additional discussion ensued.

- Vote: Motion failed with all opposed votes except for Jeff Kirkbride.

#### Acceptance of Directives:

- Motion: Lee May moved to accept the findings of Superintendent Cozort on the Directives of 9-24-2012-1, 9-24-2012-2, 9-24-2012-3, 9-24-2012-4. The findings of the investigation showed the allegations were unsupported.  
Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

#### Policy Revision GCE:

No comments from the patrons.

- Motion: Jeff Kirkbride moved to pass on second and final reading, Policy GCE, as amended.  
Second: Lee May seconded the motion.  
Vote: Motion carried.

#### Catastrophic Leave Bank Policy Revision:

No comments from patrons.

- Motion: Jack Bomhoff moved to approve Policy GCCA on first reading as presented.  
Second: Julianne Randall seconded the motion.  
Vote: Motion carried.

### **HIRE, TRANSFERS AND RESIGNATIONS**

Accept Resignations: With regret the Board accepted the resignation of Mr. West as Jr. High "C" Coach, Girls Basketball, in Burns.

Recommendation to hire:

- Motion: Julianne Randall moved to hire Charles Jackson as the Burns Jr. High School boy's football coach. Dale Gilbert as the Pine Bluffs Sr. High School girl's basketball assistant coach. Ashley Rousseau for drama sponsor at Pine Bluffs High School and Candice Halligan as Young Author Sponsor at Burns Elementary.
- Second: Tom Morgan seconded the motion.
- Vote: Motion carried.

Request to advertise for hire-open positions:

- Motion: Julianne Randall moved to advertise the following open positions if numbers require additional coaches: Burns HS Girl's Assistant Basketball "C" coach, Burns JHHS Girl's Assistant Basketball "C" coach, Pine Bluffs HS Assistant Basketball "C" coach and two Burns JR/HS Assistant Track coaches.
- Second: Lee May seconded the motion.
- Vote: Motion carried.

Substitute Positions:

- Motion: Jeff Kirkbride moved to approve Phil McGovern, Janice Hushbeck and Katherine Fogg as sub teachers in our District and Bob Anderson as a sub bus driver.
- Second: Julianne Randall seconded the motion.
- Vote: Motion carried.

**INFORMATION AND DISCUSSION**

Calendar Dates and Information for the Board:

- November 6, 2012 Election Day
- November 7, 2012 COW Meeting – Pine Bluffs
- November 12, 2012 Board Meeting – Pine Bluffs
- November 14-16, 2012 WSBA Conference in Casper
- December 5, 2012 COW Meeting – Burns
- December 10, 2012 Board Meeting - Albin (Meetings through February were also shared.)

Chair Davison asked the Board members to contact Jeaneane Parsons if they are planning to attend the WSBA Annual Conference in Casper in November. She will be making all the reservations.

Mr. Bryant referred the Board to the Accounting System Policy (DIA) and the proposed changes to the policy. This will be discussed at the next COW meeting.

**ADJOURNMENT**

Chair Davison adjourned the meeting at 8:27 p.m.

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Chairman

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Clerk