

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 2 - LARAMIE COUNTY, WYOMING
September 12, 2011**

The Laramie County School District No. 2 board meeting was held at Albin Elementary Cafeteria, Albin, Wyoming on September 12, 2011.

CALL TO ORDER

Chair Davison called the meeting to order at 7:00 p.m.

ROLL CALL

Members Present – Jack Bomhoff, Esther Davison, Jeff Kirkbride Lee May, Tom Morgan, Julianne Randall, Steve Trimble and Wynema Thompson.

Members Absent – Kristen Smith

Superintendent - Jack Cozort

Also Present – Rob Bryant, Lisa Keiter, Dave Keiter, LeAnn Smith, Amber Imel, Nikki Poelma, Jenny Lakin, Misty Gallegos, Elaina Ilminen, Brent Bacon, Dana Wright, Mike Wright, Brittany Mitchell and Karen Waterman

GENERAL BUSINESS

Pledge of Allegiance

Changes to Agenda: To add Executive Minutes of Meetings for September 7th, January 10th, August 8th and March 9th. Other changes under Hire/Transfer – Add Judy Gonzales to #5, add Madelyn Soule to #7, no recommendation on #4, add Executive Session to end of meeting.

Motion: Tom Morgan moved to accept the amended agenda.

Second: Julianne Randall seconded the motion.

Vote: Motion carried.

Patron Comments: Amber Imel – Expressed what a wonderful job Laurie Bahl is doing as a principal in Carpenter and how happy she is to be on the staff. She invited the Board to visit Carpenter Elementary School.

Brittany Mitchell told that Burns High School hosted a tailgate meal and served about 200 people. There were a lot of people who showed up and Mr. Ward and Mr. Becking helped set up for the event. They received many nice compliments including some from the visiting people.

Esther Davison read the letter naming Nikki Poelma as the Teacher of the Year. Esther commented that she taught Nikki her senior year.

The letter stated that Nikki has been with the district since 2008. Jack Bomhoff explained that Nikki has worked many summers as a custodian for our district.

Jeff Kirkbride congratulated Nikki on surviving the Kirkbride kids. She has done a wonderful job.

Esther thanked Nikki for coming back to our school.

CONSENT AGENDA

- Motion: Lee May moved to approve the minutes of the regular meeting on August 8, 2011 and Executive Session minutes of September 7, 2011; January 10, 2011; August 8, 2011 and March 9, 2011
- Second: Jeff Kirkbride seconded the motion.
- Vote: Motion carried.

FINANCES

Jeff Kirkbride commented on the enrollment. He was very pleased with our enrollment, especially at Albin. He said that they battled to keep a building in Albin and he is glad that Albin is maintaining their enrollment.

- Motion: Jeff Kirkbride made a motion to accept the warrants as presented.
- Second: Lee May seconded the motion.
- Vote: Motion carried.

We are currently through September 7, 2011 and have received 12.4% of the budgeted revenues. This compares with September 7, 2010 when we had received 27.1% of the budgeted revenues. The big difference in revenues receipted from 2010 to 2011 is the State of Wyoming's new legislatively driven formula for distributing funds. We have expended/encumbered 85.8% of the budgeted amount and have expended 13.8% of the budgeted amount. This compares to last year when the expended/encumbered amount was 88.6% of the budgeted amount and the expended was 14.4%. Mr. Bryant also reported that the enrollment is what it was at the end of last year.

- Motion: Julianne Randall moved to accept the Treasurer's Report.
- Second: Wynema Thompson seconded the motion.
- Vote: Motion carried.

OLD BUSINESS

Policy JICE Student Publications & Policy JICE-R Student Publications

- Motion: Jeff Kirkbride moved to approve the Student Publications, Policy JICE and JICE-R as second and final reading.
- Second: Wynema Thompson seconded the motion.
- Vote: Motion carried.

Policy JJ Student Activities and Policy JJ-R Activities Travel and Procedures

Motion: Wynema Thompson moved to approve the second and final reading of JJ and JJ-R policies
Second: Lee May seconded the motion.
Vote: Motion carried.

Policy IHAR Co and Extra Curricular Programs

Motion: Lee May moved to approve Policy IHAR Co and Extra Curricular Programs second and final reading.
Second: Tom Morgan seconded the motion.
Vote: Motion carried.

Policy JJI Student Athletics and JJI-R Athletic Travel

Motion: Lee May moved to approve Policy JJI Student Athletics and JJI-R Athletic Travel on second and final reading.
Second: Wynema Thompson seconded the motion.
Vote: Motion carried.

Policy JJE Student Fund-Raising Activities – 2nd reading

Motion: Tom Morgan moved to accept these on second reading with a third reading next month.
Second: Jeff Kirkbride seconded the motion.
Vote: Motion carried.

Policy JJF Student Activity Funds

Motion: Lee May moved to accept Policy JJF Student Activity Funds on second and final reading.
Second: Julianne Randall seconded the motion.
Vote: Motion carried.

Policy KGD Community Based Support Groups

Motion: Wynema moved to accept Policy KGD Community Based Support Groups on second and final reading.
Second: Lee May seconded the motion.
Vote: Motion carried.

Approved revised COW meeting starting time. Esther recommends to move the COW to 7:00 p.m. so people can get there on time. Julianne Randall agreeded. Jack Bomhoff stated that this should be in a motion.

Motion: Julianne Randall moved that the COW meetings be moved to 7:00 p.m. starting with the October 5, 2011 meeting.
Second: Tom Morgan seconded the motion.
Vote: Motion carried.

NEW BUSINESS

Approval of Support Agency Contracts for 2011-2012: JEMS: Juvenile Extensive Management Services; Associates In Therapy for Infants & Children; The Alliance for Self Determination; Jean Phelan, Speech and Language Therapist; Jill Gallegos, Visual Orientation Specialist; Peak Wellness Center and Stride Learning Center.

Motion: Lee May moved to approve all of the Support Agency Contracts for 2011-2012.
Second: Julianne Randall seconded the motion.
Vote: Motion carried.

Tobin and Associates – Jack did talk to our attorneys. If the bond does pass Tobin would not receive more than 8% of the construction amount.

Motion: Wynema moved to accept the Tobin letter not to exceed 8% of the construction costs. Jack Bomhoff suggested that the motion read not to exceed 8% and if possible to negotiate a lower fee if possible.
Second: Lee May seconded the motion.
Vote: Motion carried.

Virtual Academy – Memorandum of Understanding:

Motion: Wynema Thompson moved to let our student attend the Virtual Academy and agreed to the MOU.
Second: Tom Morgan seconded the motion.
Vote: Motion carried.

Parent Request to include Cheerleading as an activity.

Julianne recommended that the cheerleading at Pine Bluffs High School be handled the same as at Burns High School as a Community Based program.

HIRE, TRANSFERS AND RESIGNATIONS

Approve Hire Recommendations:

Motion: Jeff Kirkbride moved to approve Michelle McCormack as a teacher at Pine Bluffs Elementary School.

Second: Wynema Thompson seconded the motion.

Vote: Motion carried.

Motion: Lee May moved to approve the hiring of Dan Clayson as Head Wrestling Coach (Combined); Lori Anderson, Jr. High Assistant Volleyball (Burns) and David Briggs, Jr. High Assistant Football (Burns).

Second: Jeff Kirkbride seconded the motion.

Vote: Motion carried.

Motion: Jeff Kirkbride moved to hire Donna Crandall as the NCA Building Chair.

Second: Julianne Randall seconded the motion.

Vote: Motion carried.

Motion: Julianne Randall moved to hire Judy Gonzales for the custodial Position for Activities, Central Office and Special.

Second: Wynema Thompson seconded the motion.
Vote: Motion carried.

Motion: Jeff Kirkbride moved to hire Jill Clayson as a secondary Para-Educator and Heather Gregory as an Elementary Para.

Second: Tom Morgan seconded the motion.
Vote: Motion carried.

Motion: Julianne Randall moved to approve Joanne Pruitt, Ashley Smits, Vickie Schinzel and Madelyn Soule as substitute teachers.

Second: Lee May seconded the motion.
Vote: Motion carried.

Motion: Jeff Kirkbride moved to approve Kathleen Horton and Andrea Griess as substitute para-educators.

Second: Wynema Thompson seconded the motion.
Vote: Motion carried.

Motion: Wynema Thompson moved to hire Dawn Crouse as a bus driver.

Second: Jeff Kirkbride seconded the motion.
Vote: Motion carried.

INFORMATION AND DISCUSSION

Calendar Dates and Information for the Board:

October 5, 2011 – 7:00 p.m.	COW Meeting
October 10, 2011 – 7:00 p.m.	Board Meeting
November 8, 2011	Special Bond Election
November 9, 2011	COW Meeting
November 14, 2011	Board Meeting
November 16-18, 2011	Wyoming School Board Conference

Other items that were briefly discussed were the ARRA Fund expenditures. Brent Bacon explained that they would be spent by December.

The track coach letter was discussed. It was decided to involve the Athletic Directors in this decision.

Policies JRA-E Notification of Rights under FERPA and JRA-R Procedures Governing Educational Records were discussed.

Letter was read from Ron Laird, Commissioner at WHSAA presenting Gus Kelly with the WHSAA Good Sportsmanship Award for his exemplary conduct and good sportsmanship shown during the Burns vs. Niobrara County football game on September 3, 2011.

EXECUTIVE SESSION

Motion: Lee May moved to go in to executive session at 8:27 p.m.
Second: Tom Morgan seconded the motion.

Motion: Tom Morgan moved to reconvene the meeting at 8:37 p.m.
Second: Lee May seconded the motion.
Motion: Jack Bomhoff moved to let Mr. Cozort and Mr. Bryant interview
And hire the Maintenance position at Burns Jr/Sr High School.
Second: Lee May
Vote: Motion carried.

ADJOURNMENT

Chair Davison adjourned the meeting at 8:39 p.m.

Chairman

Clerk