

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 2 - LARAMIE COUNTY, WYOMING  
February 13, 2012**

The Laramie County School District No. 2 board meeting was held at Carpenter Elementary School, Carpenter, Wyoming on February 13, 2012.

**CALL TO ORDER**

Chair Davison called the meeting to order at 7:03 p.m.

**ROLL CALL**

Members Present – Jack Bomhoff, Esther Davison, Wynema Engstrom, Jeff Kirkbride, Lee May, Tom Morgan, Julianne Randall, Kristen Smith,

Members Absent – Steve Trimble

Superintendent - Jack Cozort

Also Present – Laurie Bahl, Brent Bacon, Kathy Thrush, Lisa Keiter, Misty Gallegos, Jerry Becking, LeAnn Smith, Todd Sweeter, Jerry Burkett, Heather Johnson Eileen Cushing, Patty Epler, Taffi Brown, Tracy Petsch, Dana Ostrander, Sue Watson, Kathleen Lyon, Rob Bryant and Jeaneane Parsons

**GENERAL BUSINESS**

Pledge of Allegiance

A second set of executive session minutes (February 8) have been added to the agenda. Mr. Cozort informed the board that he inserted a new agenda in their handbooks since there were many changes. There will be an executive session to discuss personnel and student discipline.

Motion: Jeff Kirkbride moved to accept the agenda as amended.  
Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

Patron Comments: None

Kathy Thrush, Eileen Cushing, Dana Ostrander, Tracy Petsch, Sue Watson, Kathleen Lyon and Taffi Brown, under the direction of Laurie Bahl, gave an interesting presentation of the Title I program in our school district.

**CONSENT AGENDA**

Motion: Julianne Randall moved to accept the consent agenda as presented (Approval of regular minutes on January 16, Approval of executive session minutes on January 16, Approval of work retreat minutes from January 28, and executive session minutes of February 8.  
Second: Wynema Engstrom seconded the motion.  
Vote: Motion carried.

## **FINANCES**

Motion: Jeff Kirkbride moved to accept the warrants are presented.  
Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

Mr. Bryant reported that we are currently through February 8, 2012 and have received 69.3% of the budgeted revenues. This compares with February 8, 2011 when we had received 65.4% of the budgeted revenues. We have currently expended/encumbered 92.6% of the budgeted amount and have expended 52.8% of the budgeted amount. This compares with the same time period in February 2011 when the district had expended/encumbered 90.2% of the budgeted amount and had expended 50.3% of the budgeted amount. Enrollment as of February 1 is 925, down five students from a month ago and 12 students a year ago.

Motion: Tom Morgan moved to accept the financial report as presented.  
Second: Julianne Randall seconded the motion.  
Vote: Motion carried.

## **OLD BUSINESS**

### Policy EGAB

Motion: Jeff Kirkbride moved to accept EGAB (Inspection and Copying Public Records) on third and final reading.  
Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

### Interactive White Board System

The District received bids for the purchase and installation of ten interactive white boards (SmartBoards) for Pine Bluffs High School. The project was approved by the Wyoming Department of Education as part of the School Improvement Grant awarded to the District for Pine Bluffs High School. Three bids were received for the project, one of which did not comply with bid specifications. Mr. Bryant recommended the bid from ISC Corporation.

Motion: Wynema Engstrom moved to approve ISC Corp to purchase and install ten interactive white boards for Pine Bluffs High School.  
Second: Julianne Randall seconded the motion.  
Vote: Motion carried.

## **NEW BUSINESS**

Annual Disclosure of Interest Statements – The disclosure of interest statements were filled out and handed in by the board members.

Request for Letter of Support – The board decided not to write a letter in support of the Construction of Natural Gas Project.

### Summer School Dates –

Motion: Tom Morgan moved to approve the Summer School dates of May 30, 2012 to June 29, 2012.

Second: Julianne Randall seconded the motion.  
Vote: Motion carried.

Special Service Management System – Mr. Bacon is recommending the purchase of Special Forces which would allow them to transition out of SEAS during the spring semester, so that they are fully implemented by the fall of 2012. Cost would be around \$14,000 with a small annual fee for support. The SEAS contract is over in July. Costs for this program would come out of federal funds.

Motion: Jeff Kirkbride moved to approve the system change over from SEAS to Special Forces.

Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

Energy Efficiency Projects – Contractor for Spring 2012 - The District received bids for the energy efficiency upgrades for Pine Bluffs High School Gym/Voc-Ed Building. The Wyoming Business Council approved the specific projects that were bid on and the funding for this project is 90% funded by ARRA grant monies and 10% District Major Maintenance monies.

Motion: Julianne Randall moved to approve Monument Builders as the contractor for the energy efficiency upgrades for Pine Bluffs High School Gym/Voc-Ed Building for the base bid amount of \$68,630 and bid alternate #1 for \$7,960.00, bid alternate #2 for \$20,000, and Mechanical Alternate #1 for \$3,000. This will be a total amount of base bid and alternates for \$99,590.

Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

Approval of Summer 2012 Facility and Maintenance Project List –

Motion: Wynema Engstrom moved that the summer projects listed in the board book be approved except for Pine Bluffs Elementary and Pine Bluffs High Schools since there will a complete discussion about this on Wednesday night.

Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

2012-2013 Calendar –

Motion: Jack Bomhoff moved to approve draft B of the 2012-2013 Laramie County School District #2 calendar.

Second: Esther Davison seconded the motion.

Jeff Kirkbride asked the superintendent if all the schools were in favor of this calendar. Mr. Cozort stated that 5 schools responded in favor of the calendar and one school did not respond.

Vote: Motion carried.

Special Facilities Meeting –

Motion: Jack Bomhoff moved to approve the Special Facilities Meeting on Wednesday, February 15, 2012 at 7:00 p.m. at the central office.

Second: Julianne Randall seconded the motion.  
Vote: Motion carried.

Request for Science Fair –

- Motion: Jack Bomhoff moved to approve two jr. high students to attend the science fair in Laramie with a chaperon and parent for the students. The budget will allow them to stay overnight, if needed.
- Second: Wynema Engstrom seconded the motion.
- Vote: Motion carried.

**EXECUTIVE SESSION**

- Motion: Tom Morgan moved to go in to executive session at 8:25 to discuss personnel and student discipline.
- Second: Julianne Randall seconded the motion.
- Motion: Lee May moved to reconvene the meeting at 9:00 p.m.
- Second: Tom Morgan seconded the motion.
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- Motion: Jeff Kirkbride moved to approve the suspension with modification for a student of the District.
- Second: Tom Morgan seconded the motion.
- Vote: Motion carried with Lee May abstaining for personal reasons.
- Motion: Jeff Kirkbride moved to approve the expulsion with modification for a student of the District.
- Second: Julianne Randall seconded the motion.
- Vote: Motion carried.

**HIRE, TRANSFERS AND RESIGNATIONS**

The Board acknowledged the resignation of David Briggs as Burns JH Football coach.

- Motion: Jack Bomhoff moved to accept Stacie Fullmer and Katt Fornstrom as the Pine Bluffs Elementary NCA Co-Chairs for this school year.
- Second: Tom Morgan seconded the motion.
- Vote: Motion carried.
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- Motion: Jack Bomhoff moved to hire Johnna Graves as the Burns Elementary Para Educator for this school year.
- Second: Julianne Randall seconded the motion.
- Vote: Motion carried.
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- Motion: Jack Bomhoff moved to compensate Lori Dyer for full duties as the Burns Student Council Sponsor. (Original salary was based on co-sponsorship.)
- Second: Wynema Engstrom seconded the motion.
- Vote: Motion carried.
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- Motion: Jack Bomhoff moved to start advertizing for two track positions for Pine Bluffs High School, Head Volleyball Coach for Pine Bluffs, 2 coaches for JH Assistant Football in Burns and Pine Bluffs for the fall of 2012.
- Second: Tom Morgan seconded the motion.
- Vote: Motion carried.

Motion: Jack Bomhoff moved to approve Kaylee Taylor to be a para sub for all the elementary schools.  
Second: Julianne Randall seconded the motion.  
Vote: Motion carried.

### **INFORMATION AND DISCUSSION**

Calendar Dates and Information for the Board:

February 26, 2012	Legislative Forum – Little America in Cheyenne
March 7, 2012	COW Meeting – Pine Bluffs
March 12, 2012	Regular Meeting – Pine Bluffs
April 4, 2012	COW Meeting – Burns
April 10, 2012	Regular Meeting – Albin

(May, June and July dates were also shared.)

Board members were encouraged to let the superintendent know if they are planning to attend the Legislative Forum on February 26<sup>th</sup>.

Other issues mentioned were COW meeting minutes from February, 2012, the WSBA by-law change (page 60) and a press release on public hearings for standards.

### **ADJOURNMENT**

Chair Davison adjourned the meeting at 9:10 p.m.

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Chairman

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Clerk