

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 2 - LARAMIE COUNTY, WYOMING  
December 12, 2011**

The Laramie County School District No. 2 board meeting was held at Pine Bluffs High School, Pine Bluffs, Wyoming on December 12, 2011.

**CALL TO ORDER**

Chair Davison called the meeting to order at 7:00 p.m.

**ROLL CALL**

Members Present –Esther Davison, Jeff Kirkbride, Lee May, Tom Morgan, Julianne Randall, Kristen Smith, Wynema Thompson and Steve Trimble

Members Absent – Jack Bomhoff

Superintendent - Jack Cozort

Also Present – LeAnn Smith, Jerry Becking, Todd Sweeter, Laurie Bahl, Brent Bacon, Kendra Roeder, Dawn Crouse, Bob Cochran, Dustin Lee, Elaina Ilminen, Rob Bryant and Jeaneane Parsons

**ELECTION OF OFFICERS**

Motion: Wynema Thompson moved that Esther Davison be Chair.

Vote: Motion carried.

Motion: Julianne Randall moved that Steve Trimble be Vice Chairman.

Steve Trimble thanked everyone for the opportunity he has been given to be the Vice Chairman the past three years. He then suggested that someone else be given the opportunity to have this position this coming year.

Motion: Tom Morgan moved that Lee May be Vice Chairman.

Vote: Motion carried.

Motion: Julianne Randall moved that Jeff Kirkbride be the clerk.

Vote: Motion carried.

Motion: Steve Trimble moved that Julianne Randall be the treasurer.

Vote: Motion carried.

**DESIGNATION OF LEGISLATIVE LIAISON**

Motion: Esther Davison moved that Jeff Kirkbride be the legislative liaison representing the Board of Laramie County School District #2.

Vote: Motion carried.

**DESIGNATION OF RECREATION BOARD MEMBERS**

Motion: Steve Trimble moved that Tom Morgan represent Area D for the Rec Board.

Vote: Motion carried.

Motion: Steve Trimble moved that Jack Bomhoff represent Area F for the Rec Board.

Vote: Motion carried.

## **SCHEDULE BOARD AND COW MEETINGS 2012**

The January dates were changed to January 11 and 16. The Board meeting in April will be April 10 instead of the 9<sup>th</sup>.

Motion: Tom Morgan moved to approve the meeting dates and locations as suggested.  
Second: Julianne Randall seconded the motion.  
Vote: Motion carried.

## **DESIGNATION OF OFFICIAL NEWSPAPERS**

Motion: Lee May designated the Pine Bluffs Post and Wyoming Tribune Eagle as the official newspapers used by Laramie County School District #2.  
Second: Kristen Smith seconded the motion.  
Vote: Motion carried.

## **GENERAL BUSINESS**

Pledge of Allegiance

Executive Session minutes were added to the board packet. It was also suggested to remove “h” under New Business (Request to Change January Meeting Dates) since this had already been done.

Motion: Julianne Randall moved to accept the agenda as amended.  
Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

Patron Comments: Dawn Crouse, representing Eastern Laramie County Shooting Sports, thanked the Recreation Board for choosing them two years in a row for financial help. Mrs. Crouse reported that their group has grown from 10 kids to 86 kids. The financial help given to them replaced old equipment and added new equipment. Mrs. Crouse presented the Board with two plaques as a token of appreciation. Jeff Kirkbride thanked Mrs. Crouse for the report and stated that the Board loves feedback.

## **CONSENT AGENDA**

Motion: Tom Morgan moved to accept the consent agenda as presented.  
Second: Julianne Randall seconded the motion.  
Vote: Motion carried.

## **FINANCES**

Motion: Jeff Kirkbride made a motion to accept the warrants as presented.  
Second: Kristen Smith seconded the motion.  
Vote: Motion carried.

Mr. Bryant reported that we are currently through December 7, 2011 and have received 48.3% of the budgeted revenues. This compares with December 7, 2010 when we had received 56.5% of the budgeted revenues. We have currently expended/encumbered 88.7% of the budgeted amount and have expended 37.3% of the budgeted amount. This compares with the same time period in December 2010 when the district had expended/encumbered 88.6% of the budgeted amount and had expended 35.2% of the budgeted amount. Enrollment is 921, the same as November 1, down four from a year ago.

Motion: Julianne Randall moved to accept the Financial Report as presented.  
Second: Kristen Smith seconded the motion.  
Vote: Motion carried.

### **OLD BUSINESS**

Motion: Tom Morgan moved to accept JJE (Student Fund-Raising Activities) on second and final reading.  
Second: Wynema Thompson seconded the motion.  
Vote: Motion carried.

### **NEW BUSINESS**

#### Track Coaching Proposal:

A detailed request/proposal was given to the Board at the COW meeting requesting 1 head coach and 4 assistant track coaches for Pine Bluffs.

Motion: Jeff Kirkbride moved to approve a temporary 3-year provisional review while affirming that policy IGDB will remain as the operational procedure for staffing coaches.

Second: Tom Morgan seconded the motion.

Julianne thanked the coaches for coming to the COW meeting to explain the program.

Vote: Motion carried.

#### Second Reading: Student Record Information Policies

Motion: Lee May moved to accept as second and final readings policies JRA (Student Records), JRA-R (Procedures and Practices), JRA-E (1) (Request for Disclosure of Student Educational Records), JRA-E (2) (Notification of Rights under FERPA for Elementary and Secondary Schools and JRA-E (3) (Notification of Rights Under the Protection of Pupil Rights Amendment).

Second: Tom Morgan seconded the motion.

Vote: Motion carried.

#### Second Reading: Policies Concerning Seclusion and Restraint

Motion: Tom Morgan moved to approve JLJ (Seclusion and Restraint in Schools), JLJ-R (Seclusion and Restraint in Schools Regulations), JLJ-E (1) (Physical Restraint Incident Report) and JLJ-E (2) (Isolation Room Incident Report) as third and final reading.

Second: Lee May seconded the motion.

Vote: Motion carried.

#### Policy Request: EGAB-Inspection & Copying of Public Records

Motion: Lee May moved to approve EGAB (Inspection & Copying of Public Records) as first reading for Laramie County School District #2.

Second: Wynema Thompson seconded the motion.

Vote: Motion carried.

#### Request to Order School Buses and to Authorize Financing:

Motion: Jeff Kirkbride moved to approve the order of the three referenced school buses and authorize the Business Manager to seek financing bids at the appropriate time to be brought back to the Board for approval.  
Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

**Request to Set Date for Winter Retreat:**

Various dates were discussed and it was decided to hold the winter retreat on January 28<sup>th</sup> at 8:00 a.m. in Albin at the school. The Board asked the principals to share what their challenges are and how the Board can assist them. If a specific topic needs to be discussed at the retreat, please contact Esther or the Superintendent.

**INFORMATION AND DISCUSSION**

Calendar Dates and Information for the Board:

December 19 & 20	Select Committee Education Accountability, Casper
January 11, 2012	COW Meeting in Pine Bluffs
January 14, 2012	Board Training Session, Casper
January 16, 2012	Board Meeting in Burns

(February, March, April and May dates were also shared.)

Other issues mentioned were consolidated grants and mention was made that if any board members are planning to go to Casper, please let the secretary know so that reservations can be made.

**EXECUTIVE SESSION**

Motion: Tom Morgan moved to go in to executive session at 7:58 to discuss student discipline.  
Second: Julianne Randall seconded the motion.  
Motion: Julianne Randall moved to reconvene the meeting at 8:23 p.m.  
Second: Lee May seconded the motion.

**ADJOURNMENT**

Chair Davison adjourned the meeting at 8:31 p.m.

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Chairman

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Clerk