

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 2 - LARAMIE COUNTY, WYOMING
November 14, 2011**

The Laramie County School District No. 2 board meeting was held at Carpenter Elementary School, Carpenter, Wyoming on November 14, 2011.

CALL TO ORDER

Chair Davison called the meeting to order at 7:01 p.m.

ROLL CALL

Members Present – Jack Bomhoff, Esther Davison, Lee May, Tom Morgan, Julianne Randall and Steve Trimble

Members Absent – Jeff Kirkbride, Kristen Smith and Wynema Thompson

Superintendent - Jack Cozort

Also Present – Jerry Burkett, LeAnn Smith, Jerry Becking, Todd Sweeter, Laurie Bahl, Sue Stevens, Brent Bacon, Lisa Keiter, Brittany Mitchell, Michelle Vercelli, Cindy Weibel, Elaina Ilminen, Rob Bryant and Jeaneane Parsons

GENERAL BUSINESS

Pledge of Allegiance

Changes to Agenda: Jeff Kirkbride is unable to attend the 2011 WSBA Delegate Assembly and a new voting delegate needs to be appointed. It was decided to put that under E (a).

Motion: Julianne Randall moved to accept the agenda as amended.
Second: Tom Morgan seconded the motion.
Vote: Motion carried.

Patron Comments: Cindy Weible, representing Carpenter Elementary Parent Group, stated that the school is the heartbeat of the Carpenter community. They are involved in fund raising and working to build a stronger community. Every year all staff and students are taken to Cheyenne for a meal and then transported to Barnes and Noble for an outing. Mrs. Davison thanked the parent group for their hard work and continued support.

The administrators gave a presentation on the Measures of Academic Progress. It covered an overview of MAP, assessment terms, teacher implementation, flexible grouping and the SSR Pull out.

CONSENT AGENDA

Motion: Julianne Randall moved to accept the consent agenda as presented.
Second: Steve Trimble seconded the motion.

Vote: Motion carried.

FINANCES

Motion: Tom Morgan made a motion to accept the warrants as presented.

Second: Julianne Randall seconded the motion.

Vote: Motion carried.

Enrollment is down 10 students from last year at this time, with a total of 921. Mr. Bryant reported that we are currently through November 9, 2011 and have received 34.9% of the budgeted revenues. This compares with November 9, 2010 when we had received 56.4% of the budgeted revenues. We have currently expended/encumbered 88.1% of the budgeted amount and have expended 29.6% of the budgeted amount. This compares with the same time period in November 2010 when the district had expended/encumbered 87.6% of the budgeted amount and had expended 27.6% of the budgeted amount.

Motion: Julianne Randall moved to accept the Financial Report as presented.

Second: Tom Morgan seconded the motion.

Vote: Motion carried.

OLD BUSINESS

Second Reading: Policy JJE: Student Fund Raising Activities

Mr. Cozort recommended that since this policy has had major revisions the board should consider making this a first reading of Policy JJE. Jack Bomhoff discussed the possibility of passing it on a 2nd reading and then going to a 3rd reading. Further discussion ensued.

Motion: Jack Bomhoff moved that upon review of the previous code JJE and the many changes that were made; this would be the 1st reading of policy JJE.

Second: Steve Trimble seconded the motion.

Vote: Motion carried.

NEW BUSINESS

Accept Audit Report, June 30, 2011

Mr. Paul Stille presented the audit report at the November COW meeting.

Motion: Julianne Randall moved to accept the audit report of June 30, 2011 as presented.

Second: Tom Morgan seconded the motion.

Vote: Motion carried.

Commendation was given to Mr. Bryant and staff for their fine work.

First Reading: Student Record Information Policies

Motion: Lee May moved to accept policies JRA (Student Records), JRA-R (Procedures and Practices), JRA-E (1) (Request for Disclosure of Student Educational Records), JRA-E (2) (Notification of Rights under FERPA for Elementary and Secondary Schools, JRA-E (3) (Notification of Rights Under the Protection of Pupil Rights Amendment; as first reading.

Second: Tom Morgan seconded the motion.

Vote: Motion carried.

Second Reading: Policies Concerning Seclusion and Restraint

Motion: Lee May moved to approve JLJ (Seclusion and Restraint in Schools), JLJ-R (Seclusion and Restraint in Schools Regulations), JLJ-E (1) (Physical Restraint Incident Report) and JLJ-E (2) (Isolation Room Incident Report) on second reading.

Second: Tom Morgan seconded the motion.

Vote: Motion carried.

Revisions to Policy:

Policies IHBAD and IHBAD-R provide an age span term (the age of 3) which should be changed to pre-kindergarten.

Motion: Lee May moved to approve the revision of Policy IHBAD and IHBAD-R.

Second: Julianne Randall seconded the motion.

Vote: Motion carried.

New Delegate for the WSBA Conference

Julianne Randall volunteered to be the voting delegate for the WSBA Conference this year, 2011.

The Board took the time to review and discuss the resolutions that will be voted on by the delegates at the 2011 Delegate Assembly this week in Casper.

Grant Requests for Hire and Bid:

A grant was submitted and approved for \$668,997.00 to improve the instructional and learning capabilities for Pine Bluffs Secondary School.

Motion: Steve Trimble moved to give the Superintendent the authority to bid and hire as outlined in the board packet to enhance learning capabilities within the grant.

Second: Jack Bomhoff seconded the motion.

Vote: Motion carried.

Appreciation was given to Mr. Cozort and Mr. Sweeter for their effort in writing and receiving this grant money to improve the school district.

Special Use Request: Alumni Association

Motion: Lee May moved to accept the special request to use the school facilities for the Egbert, Hillsdale, Burns and Carpenter Alumni Association.

Jack Bomhoff felt that the towns of Albin and Pine Bluffs should be included should they request use of facilities.

Amended: Lee May amended his motion to include the towns of Pine Bluffs and Albin.

Second: Tom Morgan seconded the motion.

Vote: Motion carried.

Surplus Property Buses

WDE approved the replacement of five buses that the District owns. The District received the new buses in July and now needs to sell/dispose the buses that have qualified for replacement.

Motion: Jack Bomhoff moved to give Mr. Bryant the ability to advertise for the disposal of 5 buses as he sees appropriate.

Second: Julianne Randall seconded the motion.

Vote: Motion carried.

HIRE, TRANSFERS AND RESIGNATIONS

Approve Hire Recommendations:

The Board acknowledged the resignations from Mr. Rick Malcolm (JHFB) and Mrs. Lisa Gilbert (VB). The Board expressed their appreciation for the time and energy put in to these sports and said they would be missed.

Motion: Tom Morgan moved to hire Marv Mirich as Jr. Varsity Burns High School Boys Basketball coach.

Second: Steve Trimble seconded the motion.

Vote: Motion carried.

Motion: Julianne Randall moved to approve Kathryn Ratliff and Michelle Vercelli as substitute teachers for our district.

Second: Tom Morgan seconded the motion.

Vote: Motion carried.

Motion: Tom Morgan moved to approve Donna Black as a substitute bus para for the district.

Second: Lee May seconded the motion.

Vote: Motion carried.

Request to change employment status for Homebound Instructor:

Motion: Jack Bomhoff moved to give Rob Bryant the authority to hire Nancy Lang for a half time teaching position for a homebound student.

Second: Julianne Randall seconded the motion.

Vote: Motion carried.

Request to advertise for additional office staff for PBHS:

A one third clerical position would be used for the collection and reporting of data, meetings and transitions as required in the SIG Grant. The other two thirds time would be used to help in the office at PBHS. The salary would come from the grant and general funds.

Motion: Jack Bomhoff moved to approve the advertisement of a clerical position at PBHS to fulfill the need of the grant and add additional office staff where needed.

Second: Lee May seconded the motion.

Vote: Motion carried.

INFORMATION AND DISCUSSION

Calendar Dates and Information for the Board:

December 7, 2011	COW Meeting in Burns
December 12, 2011	Board Meeting in Pine Bluffs
January 4, 2012	COW Meeting in Pine Bluffs
January 9, 2012	Board Meeting in Burns

(February and March dates were also shared.)

Other issues mentioned were the COW meeting minutes, ARRA Funds, Policy request, WSBA Conference details, proposed meeting locations and dates for next year and proposed school wage adjustments and impacts.

ADJOURNMENT

Chair Davison adjourned the meeting at 9:06 p.m.

Chairman

Clerk