

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 2 - LARAMIE COUNTY, WYOMING  
October 10, 2011**

The Laramie County School District No. 2 board meeting was held at Burns High School, Burns, Wyoming on October 10, 2011.

**CALL TO ORDER**

Chair Davison called the meeting to order at 7:44 p.m. after the Bond Hearing.

**ROLL CALL**

Members Present – Esther Davison, Jeff Kirkbride, Lee May, Tom Morgan, Julianne Randall, Kristen Smith, Steve Trimble and Wynema Thompson.

Members Absent – Jack Bomhoff

Superintendent - Jack Cozort

Also Present – Jerry Burkett, LeAnn Smith, Jerry Becking, Todd Sweeter, Brent Bacon, Kendra Roeder, Cole Manlove, Lisa Keiter, Chisty Gallegos, Claire Smith, Jenny Lakin, Barbra Brown, Lisa Renez, Loretta Fox, Terri Fiorelli, Dave Keiter, Heather Tudor, Rob Bryant and Jeaneane Parsons

**GENERAL BUSINESS**

Pledge of Allegiance

Changes to Agenda: Mr. Cozort reviewed some information items (COW Mtg. minutes, new bus procedures and tech department newsletter). There were no changes to the agenda.

Motion: Wynema Thompson moved to accept the agenda as presented.  
Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

Patron Comments: Lisa Keiter, representing Burns Elementary Parent Group, stated that the school budgets are unable to cover all expenses and through fund raising some of the things they have been able to cover are: additional copies of books, special projects, AR Program (which has now been discontinued), AR store, Taco Bingo, portable sound equipment, etc. A lot of research goes in to checking out the companies used for fund makers. She stressed that the Board is always welcome to see how the money is spent. The group would oppose the micro-managing of who they use for fund raisers.

**CONSENT AGENDA**

Motion: Tom Morgan moved to accept the consent agenda.  
Second: Lee May seconded the motion.  
Vote: Motion carried.

## **FINANCES**

Motion: Jeff Kirkbride made a motion to accept the warrants as presented.  
Julianne Randall asked a question about the track payment.  
Second: Julianne Randall seconded the motion.  
Vote: Motion carried.

We are currently through October 2011 and have expended/encumbered 86.9% of the budgeted amount and have expended 21.5%. This compares with the same time period last year when we had expended/encumbered 84.8 of the budgeted amount and expended 18.0% of the budgeted revenues. We are currently through October 5, 2011 and have received 22.3% of the budgeted revenues. This compares with October 5, 2010 when we had received 27.2% of the budgeted revenues. Enrollment is down 11 students from the previous month. Total enrollment is now at 917.

Motion: Julianne Randall moved to accept the Treasurer's Report.  
Second: Steve Trimble seconded the motion.  
Vote: Motion carried.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

Every year the 5<sup>th</sup> grade students attend 5 sessions at STARBASE Academy which meet Science, Technology, Engineering and Math standards. This is a free service based in Cheyenne.

Motion: Wynema Thompson moved to approve the MOU between the school district and Wyoming STARBASE Academy.  
Second: Kristen Smith seconded the motion.  
Vote: Motion carried.

Seclusion and Restraint Policy request from our attorney:

Motion: Jeff Kirkbride moved to pass JLJ (Seclusion and Restraint in Schools), JLJ-R (Seclusion and Restraint in Schools), JLJ-E(1) (Physical Restraint Incident Report) and JLJ-E(2) (Isolation Room Incident Report) on first reading.  
Second: Julianne Randall seconded the motion.  
Vote: Motion carried.

Acknowledgement of Home Based Education Requests

Mr. Cozort explained that we have 63 students that are homeschooled in our district. We are still waiting to hear from one family. These families have met statute law for the State of Wyoming.

Approval of Transportation Routes:

Motion: Lee May moved to approve the transportation routes and exceptions for the 2011-12 school year.  
Second: Kristen Smith seconded the motion.  
Vote: Motion carried.

Voting Delegate for WSBA Conference:

- Motion: Julianne Randall moved that Jeff Kirkbride be the voting delegate for the WSBA Conference for 2011.  
Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

Christmas Gifts for Staff:

- Motion: Lee May moved that the gift suggestion discussed at the COW meeting be accepted for the full time and part time employees of the school district.  
Second: Kristen Smith seconded the motion.  
Vote: Motion carried.

**HIRE, TRANSFERS AND RESIGNATIONS**

Approve Hire Recommendations:

- Motion: Wynema Thompson moved to approve Darren Cassel for the maintenance position at Burns High School.  
Second: Lee May seconded the motion.  
Vote: Motion carried.

- Motion: Jeff Kirkbride moved to approve Shane Howe for the assistant Wrestling position and Alexis Nikirk as the assistant cross country coach.  
Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

- Motion: Wynema Thompson moved to approve Shawna Castro and Rachelle Bice as substitute teachers.  
Second: Kristen Smith seconded the motion.  
Vote: Motion carried.

- Motion: Wynema Thompson moved to approve Tracy Morrison-Hitner and Heidi Miles as paras for our district.  
Second: Julianne Randall seconded the motion.  
Vote: Motion carried.

- Motion: Lee May moved to approve John Poelma as a sub custodian.  
Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

**INFORMATION AND DISCUSSION**

Calendar Dates and Information for the Board:

- |                      |                                      |
|----------------------|--------------------------------------|
| November 8, 2011     | Special Bond Election                |
| November 9, 2011     | COW Meeting (Pine Bluffs)            |
| November 14, 2011    | Board Meeting (Carpenter)            |
| November 16-18, 2011 | WSBA Wyoming School Board Conference |
- (Other dates were given for December and January).

Other items that were briefly discussed: COW Meeting minutes, ARRA Fund Expenditures (should be complete by next month), graduation requirements (may depend on a committee to work on a new policy), WSBA conference, district evaluations.

Recognition was given to Colton Wright for the WHSAA Good Sportsmanship Award for the exemplary conduct and good sportsmanship shown during the Big Horn/Burns football game. The Pine Bluffs High School football players and coaches received the WHSAA Good Sportsmanship Award for the exemplary conduct and good sportsmanship that was shown during the NSA Academy/Pine Bluffs football game. Congratulations to students and coaches!!

Chair Davison would like the principals to encourage coaches to go to sports clinics. She would like the board to think about making it a requirement (in their contract) to attend one clinic a year. This will be discussed at a later date.

Steve Trimble congratulated Chad Lemaster for being chosen the Athlete of the Week.

Additional Bond Hearings will be held in Albin on October 13<sup>th</sup> at 6:30 p.m. and in Carpenter on October 19<sup>th</sup> at 6:30 p.m.

**ADJOURNMENT**

Chair Davison adjourned the meeting at 8:24 p.m.

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Chairman

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Clerk