

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 2 - LARAMIE COUNTY, WYOMING
December 13, 2010**

The Laramie County School District No. 2 board meeting was held at Carpenter Elementary School, Carpenter, Wyoming on December 13, 2010.

CALL TO ORDER

Chair Davison called the meeting to order at 7:00 p.m.

ROLL CALL

Members Present – Jack Bomhoff, Esther Davison, Jeff Kirkbride, Tom Morgan, Julianne Randall, Kristen Smith, Wynema Thompson and Steve Trimble

Members Absent – Lee May

Superintendent: Jack Cozort

Also Present –LeAnn Smith, Elaina Iminen, Laurie Bahl, Sue Stevens, John Binning, Brent Bacon, Kathy Thrush, Sarah Horen, Gay Wilson, Rob Bryant and Jeaneane Parsons

OATH OF OFFICE FOR NEW AND RE-ELECTED MEMBERS

The oath of office was administered by Julianne Randall representing Laramie County School District #2. Those taking the oath were: Tom Morgan, Steve Trimble, Kristen Smith and Jeff Kirkbride.

ELECTION OF OFFICERS

Motion: Steve Trimble nominated Esther Davison for chair.
Vote: Motion carried.

Motion: Wynema Thompson nominated Steve Trimble for vice chair.
Vote: Motion carried.

Motion: Jack Bomhoff nominated Jeff Kirkbride as clerk.
Vote: Motion carried.

Motion: Jack Bomhoff nominated Julianne Randall as treasurer.
Vote: Motion carried.

DESIGNATION OF LEGISLATIVE LIAISON

The Board previously determined that Jeff Kirkbride will serve as the Legislative Liaison.

DESIGNATION OF RECREATION BOARD MEMBERS

Discussion ensued as to who would be willing to continue to serve on this committee and who the new committee members would be.

- Motion: Tom Morgan moved that Wynema Thompson be kept on the committee to represent the Pine Bluffs area; Esther Davison for the Albin area, Jeff Kirkbride at large; Tom Morgan representing the Burns area and Jack Bomhoff representing the Carpenter area.
- Second: Steve Trimble seconded the motion.
- Vote: Motion carried.

SCHEDULE OF BOARD MEETINGS

General Board meetings are scheduled for the 2nd Monday of each month at 7:00 p.m. at the four locations of our schools. The committee of the whole/work session is scheduled on the Wednesday prior to the second Monday of the month scheduled to start at 6:00 p.m. and will be held alternately between the Central Office, 311 E. 8th Street in Pine Bluffs and Burns High School, 630 East 4th Street.

- Motion: Wynema Thompson moved to accept the meeting dates and times as amended from previous years.
- Second: Julianne Randall seconded the motion.
- Vote: Motion carried.

DESIGNATION OF OFFICIAL NEWSPAPERS

- Motion: Steve Trimble moved to designate the Pine Bluffs Post and the Wyoming Tribune Eagle as the official newspapers for Laramie County School District #2.
- Second: Tom Morgan seconded the motion.
- Vote: Motion carried.

GENERAL BUSINESS

The Superintendent asked that our auditor, Mr. Stille, be moved up to “e” under general business since he needed to drive back to Casper. That put the Administrators Presentations under “f.” A “C” Basketball Coach was added under VI #4, an executive session was added at VIII.

- Motion: Julianne Randall moved to accept the agenda as amended.
- Second: Tom Morgan seconded the motion.
- Vote: Motion carried.

Patron Comments: Kathy Thrush reported that there were 11 families, 35 people, at the Activity Night in Carpenter and thanked Mr. Bomhoff for attending.

Sarah Horen, Burns English teacher, was one of the recipients for the Newcomb Grant which provides \$1,000 in professional development funds to first-year teachers in Wyoming who are graduates of UW. Sarah used her grant to support attendance at the Colorado Language Arts Society Regional Spring Conference. From that experience, she developed a plan to initiate a book club for her students, featuring young adult titles focused on contemporary topics that generated interest in reading. Previous hesitant students are discovering joy in reading and exploring new stories along the way. Congratulations, Sarah!

Mr. Paul Stille, auditor for Laramie County School District #2 went over the 2009-2010 audit and answered a few questions the Board members asked. He thanked the central office staff for all their help and said he enjoyed working with them. A complete report can be read at the Central Office.

Motion: Wynema Thompson moved to accept the district audit report.
Second: Tom Morgan seconded the motion.
Vote: Motion carried.

Principals Binning, Bahl, Smith and Stevens gave presentations on their schools and how they are developing strategies to improve scores and learning. (See attached printed reports.)

CONSENT AGENDA

Motion: Tom Morgan moved to approve the executive session minutes of the November 3rd meeting and the regular meeting minutes from November 8, 2010.
Second: Steve Trimble seconded the motion.
Vote: Motion carried.

FINANCES

As of December 1 enrollment was 925, up 54 students from a year ago. We are currently through December 13, 2010 and have expended/encumbered 88.2% of the budgeted amount and have expended 36.3% of the budgeted amount. This compares with the same time period in December 2009 when the district had expended/encumbered 87.7% of the budgeted amount and had expended 36.4% of the budgeted amount.

Motion: Wynema Thompson moved to approve the warrants as presented and to accept the Treasurer's Report.
Second: Julianne Randall seconded the motion.
Vote: Motion carried.

NEW BUSINESS

Policy BEE-R:

Chair Davison stated that since BEE-R is a new policy and is not replacing any other policy, a 3rd reading would be appropriate.

Motion: Jeff Kirkbride moved to approve Policy BEE-R as second reading with a third reading next month.
Second: Wynema Thompson seconded the motion.
Vote: Motion carried.

Request for School Buses:

It is time to replace 5 buses that have been approved by WDE to replace. (See request from Jerry Bowman, Transportation Department).

Motion: Jeff Kirkbride moved to approve the order of five school buses, three (3) Blue Bird and two (2) International, and to authorize the Business Manager to start financial requirements to complete the ordering process and to bring the bids back to the Board.

Second: Steve Trimble seconded the motion.
Vote: Motion carried.

Use of ARRA Enhancement Funds and Education Job Funds:

A memo was included in the board packet from the administrators to the Board members which outlined plans they would like to implement with the ARRA funds. The program would provide support services for secondary students in math and reading which would help to increase scores.

Motion: Wynema Thompson moved to approve the Education Job Funds for the Purposes outlined in the memo.

Second: Tom Morgan seconded the motion.

Vote: Motion carried.

Delivery Date for Staff Christmas Gifts:

Times have been arranged and no motion is necessary.

Winter Board Retreat:

Motion: Julianne Randall moved to hold the Winter Board Retreat on February 12, 2011 at Laramie Community College from 8:30 a.m. to 4:00 p.m.

Second: Tom Morgan seconded the motion.

Vote: Motion carried.

HIRE, TRANSFERS AND RESIGNATIONS

Motion: Jeff Kirkbride moved to accept the resignation of Head Volleyball coach, Brittany Mitchell and Assistant Volleyball Coach, Jenna Enevoldsen.

Second: Tom Morgan seconded the motion.

Vote: Motion carried.

Motion: Tom Morgan moved to hire Andria Cassel as a counselor/social worker for Burns and Carpenter Elementary.

Second: Julianne Randall seconded the motion.

Vote: Motion carried.

Motion: Jeff Kirkbride moved to accept Tom Hushbeck, Britt Bath and Rowena Weller as substitute teachers for Laramie County School District #2.

Second: Steve Trimble seconded the motion.

Vote: Motion carried.

Motion: Wynema Thompson moved to share the responsibilities for Technology Integration Specialist between LeAnn Smith and Nikki Poelma in Albin.

Second: Julianne Randall seconded the motion.

Vote: Motion carried.

A request from Pine Bluffs High School for a "C" Basketball coach was discussed. Mr. Binning is requesting that Allen Merrill fill this position.

Motion: Jeff Kirkbride moved to hire Allen Merrill as the “C” Basketball Coach for Pine Bluffs.
Second: Tom Morgan seconded the motion.
Chair Davison stated that the Board needs to revisit the policy regarding coaches.
Vote: Motion carried.

INFORMATION AND DISCUSSION

Calendar Dates and Information for the Board:

A reminder for the Board that there will be no COW meeting next month since there is a Legislative Planning and Reception scheduled for the same night. Discussion ensued if the Board members should attend since LCSD #2 was charged \$600 last year for attendance. Mr. Bryant will look in to this and get back to the Board with details.

January 10, 2011 Regular Meeting
January 11, 2011 Legislative Session Begins
January 30, 2011 WASA/WSBA Legislative Forum – Little America
(Additional dates were given through May at the Board meeting.) Chair Davison reminded the Rec committee that their first meeting of the new year is scheduled for January 10th at 5:45 p.m.

COW Meeting: COW Meeting minutes from November 2010 were included in the packet.

ARRA Fund Expenditures: Mr. Bacon gave a written report to the Board.

Superintendent Evaluation: Chair Davison reminded the Board that they need to contact her if they have changes on the evaluation.

Facilities Update: Mr. Bryant gave a brief update on the facilities at each location.

EXECUTIVE SESSION

Motion: Tom Morgan moved to go in to executive session to discuss personnel at 10:00 p.m.
Second: Julianne Randall seconded the motion.
Vote: Motion carried.

ADJOURNMENT

The Board came out of executive session at 10:14 p.m. and Chair Esther Davison adjourned the meeting at 10:15 p.m.

Meeting adjourned.

Chairman

Clerk