

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 2 - LARAMIE COUNTY, WYOMING
October 11, 2010**

The Laramie County School District No. 2 board meeting was held at Albin Elementary School, Albin, Wyoming on October 11, 2010.

CALL TO ORDER

Chair Davison called the meeting to order at 7:00 p.m.

ROLL CALL

Members Present –Esther Davison, Patty Epler, Jeff Kirkbride,
Lee May, Julianne Randall, Wynema Thompson and Steve Trimble

Members Absent – Jack Bomhoff, Tom Morgan

Superintendent: Jack Cozort

Also Present –LeAnn Smith, Jerry Burkett, Elaina Ilminen, Rob Bryant
and Jeaneane Parsons

GENERAL BUSINESS

The Superintendent added PAWS Release (“g”) under Information and Discussion.

Motion: Lee May moved to accept the agenda as amended.

Second: Julianne Randall seconded the motion.

Vote: Motion carried.

Patron Comments: None

CONSENT AGENDA

Motion: Wynema Thompson moved to approve the regular meeting minutes from
September 13, 2010.

Second: Steve Trimble seconded the motion.

Vote: Motion carried.

FINANCES

Motion: Patty Epler moved to approve the warrants as presented.

Second: Lee May seconded the motion.

Vote: Motion carried.

As of October 1, enrollment was 925 which is very encouraging. We are currently through October 11, 2010 and have received 28.1% of the budgeted revenues and have expended/encumbered 86.6% of the budgeted amount and have expended 23.6% of the budgeted amount. Mr. Bryant reported that on October 15 the District should be receiving 4 million dollars.

Motion: Lee May moved to accept the Financial Report as presented.

Second: Steve Trimble seconded the motion.

Vote: Motion carried.

OLD BUSINESS

None

NEW BUSINESS

Recommendation to change substitute custodian pay rate:

Mr. Bryant recommended approval of an increase in hourly rate for the substitute custodian position. Finding subs for the \$8.75 rate is very difficult and impossible to retain. Mr. Bryant surveyed similarly-sized districts and the rates ranged from \$10.50 to \$12.25 per hour.

Motion: Jeff Kirkbride moved to approve an increase to the substitute custodian rate of pay from \$8.75 to \$11.00 per hour.
Second: Julianne Randall seconded the motion.
Vote: Motion carried.

Acknowledge Receipt of Home Based Education Requests (Updated List)

Motion: Patty Epler moved that Laramie County School District #2 acknowledge the receipt and application of home school students as presented to the Board.

Second: Lee May seconded the motion.

The survey was discussed that was received from approximately half of the home schooled parents. There were many reasons given for home schooling, but the largest was 94% for religious reasons.

Vote: Motion carried.

Approve new job descriptions/transportation department:

Mr. Bowman and an advisory panel completed the changes to job descriptions for their area.

Motion: Jeff Kirkbride moved that the Board approve the provided changes in the job descriptions provided for the transportation department.
Second: Wynema Thompson seconded the motion.
Vote: Motion carried.

Approve Transportation Routes for 2010-11 and accept exception locations:

The District has almost 600 students who ride the bus with an average of 453 in the morning and 310 in the afternoon.

Motion: Jeff Kirkbride moved that the Board approve the transportation routes as provided for the 2010-11 school year and that the Board also approve the exceptions provided for the school year as noted in the board packet.
Second: Julianne Randall seconded the motion.
Vote: Motion carried.

Approve a request to Seek Job Funds from WDE:

This request is for the Board to approve the filing of a letter of intent to the Wyoming Department of Education concerning Job Funds from the Federal Government. 17 million dollars has been allocated for Job Funds. Of this amount LCSD #2 has been allocated \$212,000. The allocation is to be used to offset certain funding shortages in education operations.

Motion: Patty Epler moved to direct Mr. Cozort to complete all necessary documentation to receive any allocations of Job funds from WDE that are for our District.
Second: Lee May seconded the motion.
Vote: Motion carried.

Approve Policy GCCAB: Family Medical Leave (minor revision)

We have received word from Mr. Copenhaver that certain wording and application of federal law has resulted in a few changes to Policy GCCAB. These are very minor changes.

Motion: Patty Epler moved to accept the revisions provided for policy GCCAB (FMLA) as requested by legal advisors as well as administration.
Second: Julianne Randall seconded the motion.
Vote: Motion carried.

Approve position request for LCSD#2:

Mr. Bryant reported that as a result of the renovations occurring to the Pine Bluffs Community Center, there will be a number of additional basketball games played in the Pine Bluffs High School gym. The request is to hire a part-time, non-benefitted, individual with the hours to be on an as-needed basis for an “activity custodian” for the remainder of the school year (10-11).

Motion: Wynema Thompson moved that the Board approve the request to seek custodial services when activities are held at Pine Bluffs High School and that this position be incorporated into other possible substitute custodial duties with the district.
Second: Lee May seconded the motion.
Vote: Motion carried.

Approve expenditure for staff members:

Motion: Jeff Kirkbride moved to approve the expenditures for seasonal gifts.
Second: Lee May seconded the motion.
Vote: Motion carried.

HIRE, TRANSFERS AND RESIGNATIONS

Motion: Wynema Thompson moved to hire Kaydie Merrill, Jennifer Mittl, James Flinn and Dwayne Anderson as substitute teachers for the District.
Second: Patty Epler seconded the motion.
Vote: Motion carried.

Motion: Patty Epler moved to transfer Rosa Garcia from Pine Bluffs Elementary SPED to Burns Elementary SPED in addition to being full-time instead of part time.
Second: Jeff Kirkbride seconded the motion.
Vote: Motion carried.

Motion: Lee May moved to accept the letter of resignation from Allen Edgar, Bus Mechanic, and to advertise for that position.
Second: Steve Trimble seconded the motion.

Vote: Motion carried.

INFORMATION AND DISCUSSION

Calendar Dates and Information for the Board:

November 3, 2010	COW Meeting
November 8, 2010	Regular Meeting (Burns)
November 17-19	WSBA Conference, Casper
December 8, 2010	COW Meeting
December 13, 2010	Regular Meeting (Carpenter) (Newly Elected Members Seated)

(Additional dates were given through March at the Board meeting.) Mr. Cozort stressed the WSBA November 17-19 dates; January 11, Legislative Sessions begins and March 14 PAWS student assessment.

COW Meeting:

COW Meeting minutes from September 8, 2010 were included in the packet.

ARRA Fund Expenditures: There were no additional questions regarding fund expenditures.

WSBA Conference: Mr. Cozort asked the Board members to let him know ASAP if they plan to attend so that reservations can be made.

Blue Ribbon School Presentation:

The presentation will be October 29th at 10:00 a.m. at the Elementary School. WDE will make the presentation.

Policy IGD – Extra Curricular Programs:

This policy will take a lot of reworking and will be brought to the Board for consideration in approximately 2 months.

PAWS – Mr. Cozort presented the Board with some sample beginning data and next month there will be more detail.

ADJOURNMENT

Motion: Wynema Thompson moved to adjourn the meeting at 8:16 p.m.

Meeting adjourned.

Chairman

Clerk