

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 2 - LARAMIE COUNTY, WYOMING
May 9, 2011**

The Laramie County School District No. 2 board meeting was held at Albin Elementary School, Albin, Wyoming on May 9, 2011.

CALL TO ORDER

Chair Davison called the meeting to order at 7:01 p.m.

ROLL CALL

Members Present – Jack Bomhoff, Esther Davison, Jeff Kirkbride, Tom Morgan, Julianne Randall, Wynema Thompson and Steve Trimble

Members Absent – Lee May, Kristen Smith

Superintendent: Jack Cozort

Also Present – Elaina Ilminen, Brent Bacon, Michelle Mechels, Pam Shults, LeAnn Smith, Lori Trevillyan, Rob Bryant and Jeaneane Parsons

GENERAL BUSINESS

Pledge of Allegiance

Jeff Kirkbride stated that he had the 3rd set of minutes completed for the executive session on May 4th. The Superintendent added the summer groundskeeper list for Burns (letter h) on the agenda.

Motion: Julianne Randall moved to accept the agenda as amended.
Second: Tom Morgan seconded the motion.
Vote: Motion carried.

Visitors/Patron Comments:

Michelle Mechels stated that she does not agree with the new policy of residency requirements for Laramie County School District #2 administrators. She feels it could prohibit valuable personnel joining the LCSD #2 team, especially if it meant uprooting family. She stated that if they are on a one year contract they should not be under the restriction of the new policy.

CONSENT AGENDA

Motion: Tom Morgan moved to approve the minutes of the regular meeting on April 11, 2011, executive session minutes of April 11, 2011, special meeting minutes of April 19, executive session minutes of April 19 and executive session minutes of May 4, 2011.
Second: Steve Tremble seconded the motion.
Vote: Motion carried.

FINANCES

Motion: Jeff Kirkbride made a motion to accept the warrants as presented.
Second: Tom Morgan seconded the motion.
Vote: Motion carried.

Mr. Bryant reported that we are currently through May 9, 2011 and have expended/encumbered 95.3% of the budgeted amount and have expended 76.2% of the budgeted amount. This compares with the same period in May 2010 when the district had expended/encumbered 94.6% of the budgeted amount and had expended 75.5% of the budgeted amount. We are currently through May 4, 2011 and have received 90.7% of the budgeted revenues. This compares with May 4, 2010 when we had received 96.9% of the budgeted revenues. Enrollment is at 928, down 1 student from last month, but up 76 students from the end of the school year last year. The average daily membership is at 923.

Motion: Jeff Kirkbride moved to accept the Treasurer's Report.
Second: Julianne Randall seconded the motion.
Vote: Motion carried.

Preliminary Budget:

The first draft of the preliminary budget was given to the board which is statutorily required before May 15th to give them time to review before the budget hearing in July. Mr. Bryant stressed that the amounts presented in the preliminary budget will be refined and revised before the formal budget hearing.

Motion: Jeff Kirkbride moved to accept the preliminary budget as presented.
Second: Julianne Randall seconded the motion.
Vote: Motion carried.

OLD BUSINESS

None

EXECUTIVE SESSION

Motion: Tom Morgan moved to go in to executive session to discuss personnel at 7:34 p.m.
Second: Julianne Randall seconded the motion.
Vote: Motion carried.
Motion: Tom Morgan moved to reconvene the meeting at 8:47 p.m.
Second: Julianne Randall seconded the motion.
Vote: Motion carried.

NEW BUSINESS

Approve the Renewal for Lunchtime Solutions

Mr. Bryant reported that Lunchtime Solutions will not be increasing their prices this year.

Motion: Julianne Randall moved to approve Lunchtime Solutions as the District's Food Service Management Company for the 2011-12 school year.
Second: Tom Morgan seconded the motion.

Vote: Motion carried.

Review and Approve Salary Recommendations:

Mr. Bryant stated that due to the student increase in enrollment the District is in a position to give raises to staff members. Recommendation is a 6.1% on the base scale of the salary schedules.

Motion: Jeff Kirkbride moved to approve a 6.1% increase on the base for each salary schedule for the 2011-2012 school year.

Second: Tom Morgan seconded the motion.

Vote: Motion carried.

Motion: Wynema Thompson moved that the Superintendent salary be set as discussed in executive session and that Rob Bryant and Kim Nelson be moved to 260 days and to adjust their salary accordingly.

Second: Tom Morgan seconded the motion.

Vote: Motion carried.

Review and Approve Employee Insurance Recommendations:

The Benefits Committee worked hard to review the health insurance bids. After a thorough screening process they are recommending WINhealth Partners. The increase in premiums for the 2011-2012 school year will be set at 15.6%.

Motion: Julianne Randall moved to approve WINhealth Partners as the insurance provider to provide the district's health insurance for the 2011-12 year and that the District's contributions remain at the same levels they currently are – 100% for single plans and 90% for the dependent plans.

Second: Wynema Thompson seconded the motion.

Julianne Randall recognized Rob Bryant and Pam Shults for all their hard work with the insurance companies. She stated that the entire committee had worked hard and expressed her appreciation.

Vote: Motion carried.

Policy Code: Residency Requirements:

Discussion took place among the board members some stating that the District should not have the power to tell administrators where to live. Others felt administrators need to be in the District to be involved and part of the community.

Motion: Jack Bomhoff moved to accept Policy CAA on first reading.

Second: Tom Morgan seconded the motion.

A roll call vote was taken with Jack Bomhoff, Wynema Thompson and Julianne Randall in favor of the policy and Esther Davison, Jeff Kirkbride and Tom Morgan against the policy. (Steve Trimble abstained from the vote.)

Vote: Motion failed.

Jack Bomhoff would like to see this discussed when the entire board is in attendance. Chair Davison stated that even though it did not pass on 1st reading it could be brought up at the next board meeting.

Carpet Bids: Burns Classrooms and Pine Bluffs Elementary Media

The District received one bid for the carpet projects from Commercial Flooring. A comparison of the square footage price to other recently performed carpet bids were made and Commercial Flooring is comparable and favorable.

- Motion: Jeff Kirkbride moved to approve Commercial Flooring to perform the Summer 2011 carpet projects in the district for the bid amount of \$35,802.33.
- Second: Julianne Randall seconded the motion.
- Vote: Motion carried with an abstained vote from Jack Bomhoff.

Approve Summer School Personnel:

Mr. Bacon reported that summer school will be held at Burns Elementary, Burns High School and Albin Elementary this summer. High school will be June 1 – July 1; and elementary, June 6 – July 1. Funding for Summer School will come from State Bridges Funds, Special Ed Federal Funds and ARRA Title I funds.

- Motion: Tom Morgan moved to approve the Summer School personnel list on page 33 of the board packet for the summer of 2011.
- Second: Julianne Randall seconded the motion.

Jack Bomhoff asked about the two open positions. Mr. Bacon reported that one will be added at Albin and one at Burns Elementary if student numbers warrant the extra positions.

- Vote: Motion carried.

Summer Groundskeeper – 2011

- Motion: Tom Morgan moved to approve Cody Spencer and Derek Bacon as summer groundskeeper for 2011 in Burns.
- Second: Julianne Randall seconded the motion.
- Vote: Motion carried.

15% Threshold: Recommendations for Placement and Use:

Mr. Bryant reported that at the completion of this fiscal year there is a need for a special reserve account.

- Motion: Jeff Kirkbride moved to approve the Business Manager to develop a special reserve fund for the District.
- Second: Wynema Thompson seconded the motion.
- Vote: Motion carried.

Request to Fill Positions:

- Motion: Wynema Thompson moved to advertize and hire an Athletic Director for Burns, Assistant High School and Assistant Jr High Wrestling Coach for the Burns/Pine Bluffs Program and a Special Education Teacher for Albin Elementary.
- Second: Tom Morgan seconded the motion.
- Vote: Motion carried.

- Motion: Jeff Kirkbride moved to hire Stephanie Keigley for Family Consumer Science at Burns High School and DeAnn Sweeter for Burns Elementary for the 2011-2012 school year.
- Second: Tom Morgan seconded the motion.
Vote: Motion carried.
- Motion: Wynema Thompson moved to hire the Central Office and Building Office Staffs, Custodial and Maintenance personnel, Para Educators and Transportation and Fleet Service Personnel as listed in the board packet for 2011-2012.
- Second: Jeff Kirkbride seconded the motion.
Vote: Motion carried with one abstained vote from Steve Trimble.
- Motion: Jeff Kirkbride moved to approve the hire of Jerry Becking as an administrator for Laramie County School District #2 with the assignment of Burns Jr./Sr. High School for the 2011-2012 school year.
- Second: Steve Trimble seconded the motion.
Vote: Motion carried.
- Motion: Tom Morgan moved to advertize for a Counselor for Burns High School for the 2011-2012 school year.
- Second: Steve Trimble seconded the motion.
Vote: Motion carried.
- Motion: Jeff Kirkbride moved to approve the tutors as listed on page 62 of the board packet for the 2011-2012 school year.
- Second: Wynema Thompson seconded the motion.
This employment is provided by funds from a grant and will not be given continuing contract status.
Vote: Motion carried.
- Motion: Jack Bomhoff moved to hire Jeff Fullmer, Sean Patterson and Drew Severn as High School Assistant Football coaches and Daniel Robertson as the Junior High Head Coach at Burns for the 2011-2012 school year.
- Second: Tom Morgan seconded the motion.
Vote: Motion carried.
- Motion: Jack Bomhoff moved to accept Mary Jacobsen as FBLA sponsor at Pine Bluffs High School and Stephanie Keigley as FCCLA sponsor at Burns High School for the 2011-2012 school year.
- Second: Jeff Kirkbride seconded the motion.
Vote: Motion carried.

INFORMATION AND DISCUSSION

Calendar Dates and Information for the Board:

May 13, 2011	Make up day – students and staff
May 22, 2011	Graduation 1:00 @ Pine Bluffs and 4:00 @ Burns
June 8, 2011	COW Mtg. @ Burns
June 13, 2011	Regular Meeting @ Burns
June 27, 2011	Special Meeting, End of Year @ Pine Bluffs
July 13, 2011	COW Meeting @ Pine Bluffs
July 20, 2011	Combined Regular and Budget Meeting, Carpenter

(Additional dates were given through August at the Board meeting).

The ARRA Fund Expenditures were reported by Mr. Bacon in the board packet.

The revised job description for the Activities Director was briefly discussed. This has been sent to the building principals and Athletic Directors for comment.

Chair Davison asked each board member to give their vote on which Vision/Mission/Goals statement they felt was best. Julianne Randall said she would vote for the one on page 68 because it says we want to be the premier learning center in the State of Wyoming. Chair Davison is in the process of collecting the votes.

The Superintendent briefly discussed thinking strategies that challenge the status quo. Can we work on new teaching beliefs and not guard the traditional ways?

ADJOURNMENT

Chair Davison adjourned the meeting at 9:40 p.m.

Chairman

Clerk