

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 2 - LARAMIE COUNTY, WYOMING
May 10, 2010**

The Laramie County School District No. 2 board meeting was held at Pine Bluffs High School, Pine Bluffs, Wyoming on May 10, 2010.

CALL TO ORDER

Chair Davison called the meeting to order at 7:06 p.m.

ROLL CALL

Members Present – Jack Bomhoff, Esther Davison, Patty Epler, Jeff Kirkbride, Lee May, Tom Morgan, Julianne Randall, Wynema Thompson and Steve Trimble

Members Absent –

Superintendent: Jack Cozort

Also Present – Ben Cossel, Brent Bacon, Stacie & Brant Fullmer, Jerry Burkett, Shannon Shain, Mike Brownawell, Sue Stevens, John Binning, Rob Bryant and Jeaneane Parsons

GENERAL BUSINESS

Chair Davison requested that “g” under New Business (Request from Albin Town Council for Land) be postponed until next month to give the public time to comment.

Motion: Patty Epler moved to accept the agenda as amended.
Second: Tom Morgan seconded the motion.
Vote: Motion carried.

Patron Comments: Stacie Fullmer thanked board members who attended the Young Author’s Tea. Chair Davison, representing the Board of Trustees, congratulated Stacie Fullmer as receiving the Arch Coal Teacher Award. She thanked Stacie for all her effort and excellent work in the district and stated that LCSD #2 was very proud of her.

Mention was made that a letter was received from WDE congratulating the District that 100% of our teachers are highly qualified. Another letter from WDE stated that the District successfully implemented the BOE system. LCSD #2 has been awarded the Title IIDARRA Competitive Grant for \$140,000. This grant will assist the district in upgrading technology at the elementary level in every classroom. The cost breakdown includes: \$43,500 for Professional Development, \$31,400 for Equipment (interactive boards) and \$65,100 for Classroom Installation and Supplies. The Board thanked Brent Bacon for all his hard work in getting this grant for the District.

CONSENT AGENDA

Esther Davison had a change in the Executive Session minutes which will be brought up in Executive Session.

- Motion: Patty Epler moved to approve the April 12, regular meeting minutes and the April 14, special meeting minutes, excluding the executive session minutes from April 12.
- Second: Jeff Kirkbride seconded the motion.
- Vote: Motion carried.

FINANCES

Motion: Tom Morgan moved to approve the warrants for April.

Second: Lee May seconded the motion.

A question was asked regarding the mill levy.

Vote: Motion carried.

Mr. Bryant reported that enrollment was down eight students from the previous month and handed out an explanation sheet to the Board why seven students have recently left Burns High School. Mr. Bryant also shared a chart on school enrollment trends. We are currently through May 10, 2010 and have expended/encumbered 93.3% of the budgeted amount and have expended 75.6% of the budgeted amount.

Motion: Patty Epler moved to accept the Financial Report as presented.

Second: Wynema Thompson seconded the motion.

Vote: Motion carried.

The State of Wyoming will discontinue the food service assistance funds starting next school year. The District currently supplements this fund in addition to state funds. Because of this there will be a meal price increase for the next school year.

Motion: Tom Morgan moved to approve the meal price increases as listed in the board book for the 2010-2011 school year.

Second: Julianne Randall seconded the motion.

Vote: Motion carried.

The preliminary budget is the first draft presented to the Board before May 15th. It covers general fund, special revenue fund, capital project fund, debt service, enterprise fund and agency funds. Mr. Bryant emphasized that this is preliminary budget and the figures will change before the budget meeting in July.

Motion: Lee May moved to accept the preliminary budget figures for the 2010-2011 school year.

Second: Wynema Thompson seconded the motion.

Vote: Motion carried.

OLD BUSINESS

Second Reading of Policy: KF, KF-R and KF-E (Facility Usage Requests)

Motion: Jack Bomhoff moved to accept KF, KF-R and KF-E as second and final reading with noted changes.

Second: Lee May seconded the motion.
A question was asked about liability insurance.
Vote: Motion carried.

Finalizing Land Exchange with Town of Burns

The Quitclaim Deed of District property to the Town of Burns is still in process but almost complete. Permission has been received from School Facilities Commission and the warranty deed conveying clear title to the property is complete. The District is still waiting on the Town of Burns for title to exchange property. The specific legal descriptions of the land to the District are in process.

Motion: Jack Bomhoff moved to approve May 26, 2010 for the closing and exchange of land with the town of Burns giving Mr. Cozort, Mr. Bryant and Chair Davison the permission to close on the property.
Second: Patty Epler seconded the motion.
Addendum: Jack Bomhoff moved that the above motion include any signatures needed.
Vote: Motion carried.

EXECUTIVE SESSION

Motion: Julianne Randall moved to go in to executive session at 7:44 for personnel.
Second: Tom Morgan seconded the motion.
Vote: Motion carried.
Motion: Wynema Thompson moved to reconvene the meeting at 8:40 p.m.
Second: Tom Morgan seconded the motion.
Vote: Motion carried.

NEW BUSINESS

Motion: Tom Morgan moved to approve the Executive Session minutes of April 12 as amended in executive session.
Second: Patty Epler seconded the motion.
Vote: Motion carried.

Motion: Jeff Kirkbride moved to accept the retirement request from Connie Holgerson and the resignations of Howard Wakkinen and Maria Wisdorf.
Second: Julianne Randall seconded the motion.

Chair Davison thanked these individuals who served our district well. She thanked Connie Holgerson for all the amazing work she has done in this district.

Vote: Motion carried.

Motion: Jeff Kirkbride moved to approve LeAnn Smith as principal (0.45 FTE) for Albin Elementary.

Second: Lee May seconded the motion.
Vote: Motion carried.

- Motion: Patty Epler moved to approve the following certified positions for the District: Allen Merrill (Language Arts); Drew Severn (Science); Heather Goodwine (Business/Tech); Amber Imel (Elementary); Kayla Newman (Elementary) LeAnn Smith (PT Special Ed).
- Second: Lee May seconded the motion.
- Vote: Motion carried.
- Motion: Tom Morgan moved to accept the recommendation of the 93 classified employees for the coming school year as listed on page 41 & 42 of the board packet.
- Second: Jeff Kirkbride seconded the motion.
- Vote: Motion carried.
- Motion: Tom Morgan moved to hire Lisa Horst and Wik Rooney for technology and Jerry Bowman as Transportation Director for the 2010-11 school year.
- Second: Jack Bomhoff seconded the motion.
- Amendment: Jack Bomhoff requested that the position be changed from Transportation Director to Transportation Coordinator.
- Vote: Carried.
- Motion: Patty Epler moved to hire Troy Decker, Facilities Coordinator, through June 30, 2010. From that point the position will be funded on a month to month basis. The position will terminate on October 30, 2010.
- Second: Tom Morgan seconded the motion.
- Vote: Motion carried.
- Tom Morgan thanked Troy for the marvelous job he has done for this District and wished him the best in the future.
- Motion: Wynema Thompson moved to approve the extra duty assignment lists for the 2010-11 school year with the deletions made in Executive Session.
- Second: Julianne Randall seconded the motion.
- Vote: Motion carried.
- Motion: Jeff Kirkbride moved to eliminate the position of curriculum coordinator effective June 30, 2010.
- Second: Jack Bomhoff seconded the motion.
- Vote: Motion carried.
- Motion: Wynema Thompson moved to approve the first reading of policy JE (Student Attendance).
- Second: Lee May seconded the motion.
- Vote: Motion carried.
- Motion: Wynema Thompson moved to hire and transfer Dan Marquart for the 2010-2011 school year as elementary counselor for Burns and Carpenter.

Second: Jack Bomhoff seconded the motion.
Vote: Motion carried with opposed votes from Lee May and Jeff Kirkbride.

Motion: Jack Bomhoff moved to advertize for applications for a School Psychologist, Secondary Counselor and Elementary Teacher.
Second: Jeff Kirkbride seconded the motion.
Vote: Motion carried.

Motion: Jack Bomhoff moved not to accept the requests from two families to attend virtual schools.
Second: Tom Morgan seconded the motion.
Vote: Motion carried.

Chair Davison explained that the board felt it was too late in the year to transfer.

Playground Bids –

Six bids were received for the Pine Bluffs Elementary remodel and update.

Motion: Jack Bomhoff moved to approve the bid provided by Churchich for the amount of \$97,255.00
Second: Wynema Thompson seconded the motion.
Vote: Motion carried.

Lunchtime Solutions – Renewal Request

Motion: Jack Bomhoff moved to accept Lunchtime Solutions as the District's Food Service Company for the 2010-11 school year.
Second: Tom Morgan seconded the motion.

Jeff Kirkbride shared his concerns and would like to visit with Lunchtime Solutions. Mr. Bryant stated that they will be attending the board meeting next month.

Vote: Motion carried.

Salary, Insurance & Retirement –

Mr. Cozort and Mr. Bryant recommended to the Board to approve the health insurance program, to give step and lane increases, and that the District pay the contribution for all employees for the retirement increase of 1.43%. After all that has been completed it will be decided if there are funds left over for a base salary increase which would be discussed in June.

Motion: Jack Bomhoff moved to approve, following the recommendation of the District Benefit Committee, the district employee's health insurance program and authorizes Mr. Bryant to complete steps for open enrollment procedures for employees; that there be step and lane increases for all employees, where such applies; and that the District pay the contribution for all employees for the retirement increase of 1.43%.
Second: Wynema Thompson seconded the motion.
Vote: Motion carried.

Motion: Jack Bomhoff moved to approve Delta Dental at a 3% decrease in premiums for the July 1, 2010 – June 30, 2011 contract term.
Second: Patty Epler seconded the motion.

Vote: Motion carried.

Motion: Jack Bomhoff moved that procedures for contracts be changed to the sample contracts as listed and stated in the board book. (Initial Teacher's Employment Contract, Continuing Teacher's Employment Contract, Non-Teaching Certified Employees' Employment Contract, Non-Teaching Employees' Employment Contract and Administrator's Employment Contract)

Second: Jeff Kirkbride seconded the motion.

Vote: Motion carried.

HIRE, TRANSFERS AND RESIGNATIONS

Motion: Patty Epler moved to approve Loni Sorenson as a substitute teacher; to approve Sean Patterson as assistant track coach for Burns; Albert McDermott as a sub bus driver as well as the summer ground workers and summer school teachers, paras and subs as listed in the board book.

Second: Jeff Kirkbride seconded the motion.

Vote: Motion carried.

Motion: Patty Epler moved to accept the resignation of Val Eklund as assistant HS girl's basketball coach in Burns.

Second: Jack Bomhoff seconded the motion.

Vote: Motion carried.

INFORMATION AND DISCUSSION

Principal Sue Stevens read the names of the Young Author Winners for Albin Elementary and Pine Bluffs Elementary. She also stated how proud she is of Stacie Fullmer who received the Arch Coal Award.

A sample of IGADA (Work Experience Program) was provided for review. Policy DJE (Bidding Procedures) was also included. A sample form for notification of recommendation of employment was in the board packet which was explained goes out to all certified positions, but does not promise employment.

Handbooks will be discussed in June.

Calendar Dates and Information for the Board

May 13, 2010	Spring Music Program (Carpenter)
May 15, 2010	Notification to District/Non-returning
May 23, 2010	Graduation Day
June 9, 2010	COW Meeting (PB)
June 14, 2010	Regular June Meeting (Albin)
June 28, 2010	Special Meeting – Amend Final Budget
July 14, 2010	COW Meeting (PB)
July 21, 2010	Combined Meeting (Burns)

The April 4th COW minutes were included in the board packet. The ARRA expenditures were also posted in the board packet.

ADJOURNMENT

Chair Davison adjourned the meeting at 9:30 p.m.

Chairman

Clerk