

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 2 - LARAMIE COUNTY, WYOMING
March 8, 2010**

The Laramie County School District No. 2 board meeting was held at Burns High School, Burns, Wyoming on March 8, 2010.

CALL TO ORDER

Chair Davison called the meeting to order at 7:00 p.m.

ROLL CALL

Members Present – Jack Bomhoff, Esther Davison, Patty Epler, Jeff Kirkbride, Lee May, Tom Morgan, Julianne Randall, Wynema Thompson and Steve Trimble

Members Absent – None

Superintendent: Jack Cozort

Also Present –Kathy Thrush, Laurie Bahl, Mike Brownawell, Ben Cossel, Dave Covington, Brent Bacon, Jerry Burkett, Sue Deselms, Rob Bryant and Jeaneane Parsons

GENERAL BUSINESS

Motion: Tom Morgan moved to accept the agenda as presented.
Second: Lee May seconded the motion.
Vote: Motion carried.

Patron Comments: Dave Covington introduced himself as a student teacher for our school district. Chair Davison welcomed him and wished him the best.

CONSENT AGENDA

Motion: Jack Bomhoff moved to approve the February 8, regular meeting minutes, February 8, executive session minutes and February 22, special meeting minutes as presented.
Second: Steve Trimble seconded the motion.
Vote: Motion carried.

FINANCES

Julianne Randall asked a couple of questions on the warrants. Rob Bryant reported that we are currently through March 8, 2010 and have received 94.5% of the budgeted revenues. This compares with March 8, 2009 when we had received 93.3% of the budgeted revenues. We have encumbered 90.1% of the budgeted amount and have expended 59.7% of the budgeted amount. Mr. Bryant also reported that enrollment was at 861, a decrease of 10 students from last month. Mr. Bryant stated that a chart would be available to the board members next month with the

reasons as to why students are leaving. He pointed out that as of January 1 of this year we've had 39 students leave our district and 21 enter our district.

Motion: Wynema Thompson moved to approve the warrants and to accept the Treasurer's Report as presented.
Second: Tom Morgan seconded the motion.
Vote: Motion carried.

OLD BUSINESS

Second Reading of Policy JQ

The Superintendent explained that this new policy has more details than the previous one. The patrons were given a chance to comment on policy JQ.

Motion: Jack Bomhoff moved to accept JQ as second reading, effective immediately.
Second: Julianne Randall seconded the motion.
Vote: Motion carried.

Special Meeting, March 9, 2010

The Board will provide information on how the process will continue for the building disposition in Burns.

Motion: Tom Morgan moved to approve a special meeting of the Board on Tuesday, March 9, 2010 at the Burns Community Center at 7:00 p.m. The subject to be discussed will be West Building Disposition.
Second: Lee May seconded the motion.
Vote: Motion carried.

EXECUTIVE SESSION

Motion: Jeff Kirkbride moved to go in to executive session at 7:19 for personnel issues.
Second: Julianne Randall seconded the motion.
Vote: Motion carried.
Motion: Lee May moved to reconvene the meeting at 8:31 p.m.
Second: Patty Epler seconded the motion.
Vote: Motion carried.

NEW BUSINESS

Motion: Patty Epler moved to accept the superintendent's recommendation that a contract be offered to: Rob Bryant, Business Services Director
Brent Bacon, Special Services Director
Laurie Bahl, Elementary Principal
Jerry Burkett, Elementary Principal
Sue Stevens, Elementary Principal
Mike Brownawell, Secondary Principal
John Binning, Secondary Principal
for the 2010-11 school year.
Second: Tom Morgan seconded the motion.

Vote: Motion carried.

Request for Use of ARRA Funds –

Chair Davison explained that there is a request for a portion of the ARRA funds to be used for professional development incentives for staff members. These funds would help pay staff to gain advanced degrees and training especially in the areas of special education and reading.

Motion: Lee May moved that the ARRA funds be an option for interested employees to gain advanced degrees in an effort to advance student learning.

Second: Wynema Thompson seconded the motion.

Tom Morgan thanked Mr. Bacon for all his hard work in this process.

Vote: Motion carried.

Request for Approval of MOU's – WDE Request for Procedure

WDE sent a memo stating that they only provide services for students at specific behavioral work areas if a Memorandum of Understanding has been developed. Mr. Bacon requested MOU's for:

1. Good Guides Youth Mentoring (helps students at risk)
2. Cornerstone (for court placed students)
3. Wyoming Behavior Institute in Casper (students who are placed for medical/behavioral needs)

Motion: Patty Epler moved that MOU's be approved with appropriate signatures from the chair for the current year and also for future use.

Second: Julianne Randall seconded the motion.

Vote: Motion carried.

Approval of Auditing Services –

Mr. Bryant received two bids for the auditing services from Leo Riley & Company out of Casper, and McGee, Hearne & Paiz out of Cheyenne. Since each of the firms are reputable and do quality work, Mr. Bryant recommended the low bidder.

Motion: Wynema Thompson moved to approve Leo Riley & Company as the low bid audit firm to perform auditing services for the district for the next three fiscal year audits (2009-10, 2010-11, and 2011-12).

Second: Patty Epler seconded the motion.

Vote: Motion carried.

Playground Equipment Donation –

The Town of Pine Bluffs is interested in the donation of playground equipment located at Pine Bluffs Elementary. Timing is a problem since the removal needs to be between May 15th and May 30th. The general contractors that are being sought to remodel and provide construction at this site need to start on June 1.

Motion: Patty Epler moved that the Town of Pine Bluffs be allowed to receive the equipment indicated and that Mr. Decker will forward the requests of the board concerning dates and concerns. Mr. Decker will respond back to the Superintendent with any problems associated with the motion as enacted for safety reasons.

Second: Jeff Kirkbride seconded the motion.

Vote: Motion carried.

Approve Purchase of Wrestling Mat –

During the transition from West Elementary to the new Burns Elementary a wrestling mat was damaged. There is a \$5,000 co-pay that could be used to purchase a replacement mat. The estimate for a new mat is between \$10,500 and \$11,600. The \$5,000 is not a budgeted amount and will need to come from budgets across the district.

Motion: Lee May moved to review the dollars available and coordinate the funds to attain the \$5,000 co-pay for the third mat.

Second: Tom Morgan seconded the motion.

Vote: Motion carried.

HIRE, TRANSFERS AND RESIGNATIONS

Motion: Jeff Kirkbride moved to accept Jeff Fullmer as Jr. High Assistant Track Coach and Emily Cuin as High School Assistant Track Coach in Burns.

Second: Tom Morgan seconded the motion.

Vote: Motion carried.

INFORMATION AND DISCUSSION

Information Concerning Albin 60's and the SFC -

Chair Davison reported that four board members and the superintendent will be leaving after the meeting to drive to Casper for a SFC meeting to ask the commission to approve the Albin 60's addition as an enhancement which would give flexibility in future decisions.

Legislative Wrap-Up

The Superintendent gave a legislative wrap-up report. Please see attached.

Calendar Dates and Information for the Board

March 27, 2010	Spring Board Retreat (Historic HS in PB) 9:00 a.m.
April 7, 2010	COW Meeting (PB)
April 12, 2010	Regular April Meeting (Carpenter)
April 15, 2010	Required Notification of Contracts
May 5, 2010	COW Meeting (PB)
May 10, 2010	Regular May Meeting (Pine Bluffs)
May 15, 2010	Notification to District/Non-returning
June 9, 2010	COW Meeting (PB)
June 14, 2010	Regular June Meeting (Albin)

Policy Code Review – Community Use of School Facilities –

This will be discussed at the retreat on March 27th.

Board Retreat Topics –

Suggestions for topics to be discussed: budget, staffing levels, policy and procedures, final reviews for Albin and Burns, new method of student learning and assessing, open discussion with administrators on site issues, challenges and successes.

ARRA Fund Expenditures –

Mr. Bacon previously stated that he would notify the Board of ARRA Fund expenditures. He gave a short report to the Board on the expenditures for the month of February.

WDE Confirmation Letter –

The Special Services Department recently completed a compliance audit. Mr. Bacon thanked his team for all their good work.

ADJOURNMENT

Motion: Steve Trimble moved to adjourn the meeting at 9:00 p.m.

Second: Tom Morgan seconded the motion.

Vote: Motion carried and meeting was adjourned.

Chairman

Clerk