

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 2 - LARAMIE COUNTY, WYOMING  
October 12, 2009**

The Laramie County School District No. 2 board meeting was held at Pine Bluffs School, Pine Bluffs, Wyoming on October 12, 2009.

**CALL TO ORDER**

Chair Davison called the meeting to order at 7:00 p.m.

**ROLL CALL**

Members Present – Jack Bomhoff, Esther Davison, Jeff Kirkbride,  
Tom Morgan, Julianne Randall, Steve Trimble Wynema Thompson

Members Absent – Patty Epler, Lee May,

Superintendent: Jack Cozort

Also Present – Laurie Bahl, Benjamin Cossel, Brent Bacon,  
Craig Williams, Ron Ladd and Jeaneane Parsons

**GENERAL BUSINESS**

Mr. Cozort removed “J” (Proposal from the Town of Albin) under New Business. He also added a sub custodian under the Hire, Transfers and Resignation section.

Motion: Tom Morgan moved to accept the agenda as amended.  
Second: Jack Bomhoff seconded the motion.  
Vote: Motion carried.

No Patron Comments

**CONSENT AGENDA**

Motion: Wynema Thompson moved to approve the consent agenda.  
Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

**FINANCES**

Mr. Bacon gave the financial report since Mr. Bryant had a family emergency. Mr. Bacon reported that enrollment is up to 871, which is 30 more students than last year at this time. Mr. Bacon presented the warrants to be approved. Wynema Thompson asked questions about the Spring Board training, new school building at Burns (budget expenditures), and minor, major and capital construction.

Motion: Jeff Kirkbride moved to approve the warrants as presented.  
Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

We are currently through October 6, 2009 and have received 30.3% of the budgeted revenues. This compares with October 6, 2008 when we had received 27.9% of the budgeted revenues.

We have encumbered 83.4% of the budgeted amount and have expended 21.2% of the budgeted amount.

- Motion: Wynema Thompson moved to accept the Treasurer's Report as presented.
- Second: Jack Bomhoff seconded the motion.
- Vote: Motion carried.

### **OLD BUSINESS**

Mr. Cozort recommended Policy GCCAB (FMLA) be postponed until the November meeting to ensure all staff members have had the opportunity to review the new policy sample, and to get legal counsel on the working of the policy.

- Motion: Jack Bomhoff moved to postpone policy GCCAB until the November board meeting.
- Second: Wynema Thompson seconded the motion.
- Vote: Motion carried.

Policy IHCD has led to many discussions on how students receive credit for off school campus courses. The policy is an attempt to clarify who is responsible for fees and registration payments and also when these are to be completed and under what circumstances.

- Motion: Jack Bomhoff moved to approve policy IHCD (Advanced College Placement) effective immediately until a time that regulations force another review.
- Second: Tom Morgan seconded the motion.
- Vote: Motion carried.

Approve Resolution – Joint Powers Board Grant Request

- Motion: Jeff Kirkbride moved that the Board approve the resolution to support the Joint Powers Board and their request for support seeking grant sources.
- Second: Tom Morgan seconded the motion.
- Vote: Motion carried.

This resolution offers the support of the Board of Trustees to Eastern Laramie County Joint Powers Board as they complete their work in seeking a grant for the Historic Pine Bluffs High School.

### **NEW BUSINESS**

Two additional home school families have sent us their applications.

- Motion: Jeff Kirkbride moved that the Board approve the two additional family requests (five students) for home schooling for the 2009-2010 school year.
- Second: Julianne Randall seconded the motion.
- Vote: Motion carried.

We also received two applications from one family for the Virtual Academy.

- Motion: Jeff Kirkbride moved that the Board approve the requests of two students to attend the K-12 Virtual Academy through Niobrara County School District #1 and that no additional requests be heard by the Board until the opening of the second semester.
- Second: Wynema Thompson seconded the motion.

Mr. Cozort stated that Mr. Weber, representing the Virtual Academy, will be in the central office tomorrow and that he would be happy to ask him any questions that the Board may have. Jack Bomhoff voiced his opposition with the program when we offer the courses in our own school district. Jeff Kirkbride said he agrees with Jack, but would vote to go forward at this time since the Board decided to go ahead with the Virtual Academy. Chair Davison stated that she has more hesitation and questions as time goes along.

Vote: Motion carried with opposed votes from Jack Bomhoff and Tom Morgan.

#### Policy JICFA Review – Harassment, Intimidation and Bullying

Public information meetings have been scheduled to discuss this policy as follows:

October 14 6:00 p.m. Burns High School Commons

October 20 6:30 p.m. Pine Bluffs High School Commons

Information will be collected, and reviews from these meetings and changes will be provided at the next Board meeting in November.

Motion: Wynema Thompson moved that the Board approve policy JICFA, Harassment, Intimidation and Bullying, on first reading and that all required procedures be completed prior to the second reading of the policy in November.

Second: Julianne Randall seconded the motion.

Vote: Motion carried.

#### Policy GCC/GDC – Staff Leave and Absences

This policy needed to be cleaned up to take FMLA out since we will have a separate policy on FMLA.

Motion: Jeff Kirkbride moved that Policy GCC/GDC be approved as revised on first reading and that the approval of this revision be aligned with the completion and approval of policy GCCAB.

Second: Jack Bomhoff seconded the motion.

Vote: Motion carried.

#### Approval of American Recovery and Reinvestment Act Funds

Mr. Bacon reported that constituent meetings are being held to discuss and determine the appropriate usage of funds. The School Board will be apprised of the recommendations from those constituent meetings. The grants are submitted and approved through the current consolidated grant processes. LCSD #2 will be granted the following ARRA Funds:

Title I \$348,523

Title VI-B \$284,447

Title 619 \$ 12,477

These will be one-time funds.

Motion: Tom Morgan moved to approve the completion of action required to notify the State Department of Education of our intent to accept all ARRA funds as listed. This is contingent on making sure Mr. Bacon will report to the Board as funds are used.

Second: Jack Bomhoff seconded the motion.

Vote: Motion carried.

#### Approval of Bus Routes –

The 2009-10 bus routes have been developed and are in place for the school year. Complete binders with detailed maps and descriptions can be viewed in the offices of Rob Bryant and Jerry Bowman.

- Motion: Tom Morgan moved to accept the bus routes for the 2009-10 school year.  
Second: Julianne Randall seconded the motion.  
Vote: Motion carried.

It was recommended that the Board approve an exception to the Chapter 20 Rules and Regulations for:

- ✓ Pine Bluffs - (Route #113) Pick-up and drop off students on East 10<sup>th</sup> Street, Stephens Ave. and on Stoetzel Ave. Safety exception is requested because students would otherwise have to walk under Interstate 80 (hazard zone).
- ✓ Pine Bluffs – (Route #110) pick-up and drop off students on North Main Street. Safety exception is requested because students would otherwise have to walk across two sets of railroad tracks (hazard zone).

- Motion: Wynema Thompson moved to approve an exception to the Chapter 20 Rules and Regulations for each of the two Pine Bluffs bus stops, listed above, which are impacted by physical safety hazards.  
Second: Jeff Kirkbride seconded the motion.  
Vote: Motion carried.

#### Approve Bid for Burns Elementary FF&E Supplies (Technology)

The Technology Office has received quotes/pricing for the purchase of technology related items for the new Burns Elementary School. There were quotes received from three vendors for technology times. (See spreadsheet in handbook.) The funding source for these purchases (\$153,665.52) will be the FF&E budget of the New Burns Elementary Capital Construction account.

- Motion: Tom Morgan moved that the Board approve the purchase of the FF&E items listed on the spreadsheets from the vendors identified for each technology item.  
Second: Julianne Randall seconded the motion.  
Vote: Motion carried.

#### Approval for Request of New Course –

The request is being made to approve a new AP Chemistry course at Burns High School and a course of Music Appreciation at Burns High School and Pine Bluffs High School. These courses help meeting requirements for graduation and the Hathaway Scholarship.

- Motion: Wynema Thompson moved that the Board approve the new course descriptions and requirements for AP Chemistry at Burns High School and Music Appreciation at Burns and Pine Bluffs High Schools.  
Second: Jack Bomhoff seconded the motion.  
Vote: Motion carried.

Voting Delegate Selection for WSBA Conference –

On November 18th the Delegate Assembly is held. At this assembly the district is allowed to vote on WSBA business. The request is for the Board to select a member to represent our district.

- Motion: Jeff Kirkbride moved that Patty Epler be selected as the voting delegate for Laramie County School District #2 at the WSBA fall conference.  
Second: Tom Morgan seconded the motion.  
Vote: Motion carried.

Board Goals 2009-2010 –

Tom Morgan thanked the Superintendent for his work on the Board and District Goals for 2009-2010. (See board packet.)

- Motion: Tom Morgan moved that the Board accept the goal suggestions as presented.  
Second: Jeff Kirkbride seconded the motion.  
Vote: Motion carried.

Resolution on Insurance Flex Planning –

The amendment to the plan changes from running January 1 to December 31 to begin July 1 and ending June 30. Following approval of the corporate resolution, the Business Manager will take appropriate steps to complete the required actions.

- Motion: Wynema Thompson moved to approve the Corporate Resolution for the Laramie County School District #2 Flexible Benefits Plan, which will authorize the district's Business Manager to act on the district's behalf for the enactment of the amendment to the plan.  
Second: Jeff Kirkbride seconded the motion.  
Vote: Motion carried.

**HIRE, TRANSFERS AND RESIGNATIONS**

Mary Smith – Para Educator – Carpenter, 4<sup>th</sup> & 5<sup>th</sup> grade

Mindy Maas-Parmenter – Speech-Language Para Educator

Jamie Lerwick – (One year only) Para Educator for ILS Services

Christina Gorman - Burns High School C Team Girl's Basketball Coach, if justified by numbers.

Dale Gilbert – Pine Bluffs High School C Team Boy's Basketball Coach, if justified by numbers.

Donna Crandall – NCA Chair at Pine Bluffs High School

Justin Jacobs – Substitute Teacher

Wanda Richards – Substitute Custodian

- Motion: Jack Bomhoff moved to accept the above positions as recommended making sure that all are certified in these positions.  
Second: Wynema Thompson seconded the motion.  
Vote: Motion carried.

**INFORMATION AND DISCUSSION**

Member Oath of Office – It has been requested that the Board update their oath of office statement. A sample statement with a policy code citation of BBBB was in the Board packet. The change will be offered in November.

Calendar Dates and Information for the Board

November 4, 2009	COW Meeting
November 9, 2009	Board Meeting in Albin
November 18 – 20	WSBA Conference in Casper
December 9, 2009	COW Meeting
December 14, 2009	Board Meeting in Burns (Reorganization Meeting)
February 8, 2010	Legislative Session Begins
February 21, 2010	WSBA Legislative Forum in Cheyenne

WSBA Conference Resolutions – Enclosed in the Board packet were board resolutions for review.

WSBA Advocacy Liaison Member List – A listing of all advocacy members in the State of Wyoming was included in the Board packet. This list will become useful when legislative session starts.

WSBA Annual Conference Agenda and Invitation to Attend – A tentative schedule for the WSBA Conference in Casper, November 18, 19 & 20 was shared with the Board.

Motion: Tom Morgan moved to adjourn the meeting at 8:04 p.m.  
Second: Jeff Kirkbride seconded the motion.  
Vote: Motion carried and meeting adjourned.

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Chairman

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Clerk