

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 2 - LARAMIE COUNTY, WYOMING
November 9, 2009**

The Laramie County School District No. 2 board meeting was held at Albin Elementary School, Albin, Wyoming on November 9, 2009.

CALL TO ORDER

Chair Davison called the meeting to order at 7:00 p.m.

ROLL CALL

Members Present – Jack Bomhoff, Esther Davison, Patty Epler, Jeff Kirkbride, Lee May, Tom Morgan, Julianne Randall, Steve Trimble Wynema Thompson

Members Absent –

Superintendent: Jack Cozort

Also Present – Linda Carter, Benjamin Cossel, Dustin Lee, Brent Bacon, Rob Bryant, Bruce Asay, Dixie Malm, Tenetta Anderson and Jeaneane Parsons

GENERAL BUSINESS

It was decided to add Snow Make-up Days (f) under Information and Discussion and Bus Information (g) in that category also. Under New Business strike “C” as there are no home school requests.

Motion: Lee May moved to accept the agenda as amended.

Second: Wynema Thompson seconded the motion.

Vote: Motion carried.

Patron Comments: Dixie Malm asked for clarification on Policy JE (Student Attendance).

Coaches Dustin Lee and Dan Marquart were honored with the Good Sportsmanship Award from the Wyoming High School Activities Association. Ron Laird wrote, “Sportsmanship is a goal that all our coaches and athletes should have as they participate in activities. I am pleased to hear that your students and coaches understand the true meaning of participation. Please extend my appreciation and congratulations to Coach Lee and Coach Marquart for joining the RIDE by demonstrating respect, integrity, dedication and encouragement.” Coach Lee thanked the Board on behalf of Coach Marquart and himself stating that they had a hard decision to make, but it was the right decision.

Linda Carter, Curriculum Coordinator, gave a report on curriculum, instruction and assessments. Please see attached.

CONSENT AGENDA

- Motion: Wynema Thompson moved to approve the October 12 regular meeting minutes and the October 26th special meeting minutes as amended. (Lee May's name was added to the special meeting minutes.)
- Second: Patty Epler seconded the motion.
- Vote: Motion carried.

FINANCES

- Motion: Patty Epler moved to approve the warrants as presented.
- Second: Steve Trimble seconded the motion.
- Vote: Motion carried.

Rob Bryant reported that school enrollment has stabilized and presently there are 878 students enrolled in our school district. We are currently through November 4, 2009 and have received 58.0% of the budgeted revenues. This compares with November 8, 2008 when we had received 56.2% of the budgeted revenues. We have encumbered 84.5% of the budgeted amount and have expended 28.6% of the budgeted amount. Wynema Thompson had questions about cash balances and Jeff Kirkbride about Rec Board funds.

- Motion: Jeff Kirkbride moved to accept the Treasurer's Report as presented.
- Second: Wynema Thompson seconded the motion.
- Vote: Motion carried.

OLD BUSINESS

Mr. Cozort recommended Policy GCCAB (FMLA) be postponed until the December meeting to study the many substantial changes to the policy. Esther encouraged the Board to be thinking about the paras who do not have enough hours to be included in FMLA.

- Motion: Lee May moved to postpone policy GCCAB until the December board meeting so the public and board will have time to review.
- Second: Tom Morgan seconded the motion.
- Vote: Motion carried.

Policy JICFA (Harassment, Intimidation and Bullying)

Administration will schedule additional parent and community meetings during the weeks prior to the upcoming board meeting in December for further comments and suggestions.

- Motion: Jack Bomhoff moved to approve policy JICFA on 2nd reading and that the policy be submitted for a 3rd reading at the regular December meeting.
- Second: Julianne Randall seconded the motion.

Patty Epler stated that the Board needs to take a look at staff regarding the same concerns of harassment, intimidation and bullying.

- Vote: Motion carried.

Policy GCC/GDC (Staff Leave)

Mr. Cozort recommended postponing this policy until the December meeting due to the fact that it is tied in with policy GBBDE.

- Motion: Wynema Thompson moved that Policy GCC/GDC be postponed until the December board meeting.
- Second: Patty Epler seconded the motion.

Vote: Motion carried.

NEW BUSINESS

1st Reading on Policy BBBB (Members Oath of Office)

Motion: Jeff Kirkbride moved that policy BBBB, Member Oath of Office, be approved on first reading.

Second: Lee May seconded the motion.

Vote: Motion carried.

Policy JE (Student Attendance)

Mr. Cozort reported that there is an issue with this policy as it relates to quarters but is reported in semesters. He recommended postponing the policy until administration can come to an understanding of the entire process and make the needed changes in this policy.

Motion: Tom Morgan moved that Policy JE (Student Attendance) be postponed until the December meeting and that the administrators use professional discretion on student absences until the time the policy is revised.

Second: Steve Trimble seconded the motion.

Vote: Motion carried.

RFQ Review for Attorney and Fees

Mr. Bryant received information from two legal firms interested in providing their services. In the board packet was a fee structure for each firm. Esther asked if the Board wanted to interview each firm. Mr. Bomhoff felt this was unnecessary since Copenhaver is experienced in school law.

Motion: Jack Bomhoff moved that Copenhaver, Kath, Kitchen & Kolpitcke be confirmed as the legal representative for Laramie County School District #2, but that any other legal assistance be considered to minimize costs to the district for these services.

Second: Lee May seconded the motion.

Amended: Jack Bomhoff amended his motion to read, "moved that Copenhaver, Kath, Kitchen & Kolpitcke be confirmed as legal representative for one year for Laramie County School District #2, but that any other legal assistance be considered to minimize costs to the district for these services.

Second: Lee May seconded the motion.

Vote: Motion carried with one opposed vote from Patty Epler.

Chair Esther Davison thanked Bruce Asay for all his dedicated service to the District for many years.

WSBA Conference Proposed Resolutions

Patty Epler is the delegate representing the school district at the WSBA Conference. The board discussed each resolution to decide how they were going to vote.

Staff Christmas Gifts

- Motion: Jeff Kirkbride moved that the Board approve the costs for an appreciation gift to every employee for Christmas.
- Second: Tom Morgan seconded the motion.
- Vote: Motion carried.

RFP for Banking Services:

Mr. Bryant requested that the Board allow the District to seek additional information on banking services to see if we can get better services and interest rates.

- Motion: Wynema Thompson moved that the Board allow the Director of Business Services to complete a request for services so that the District may inquire and review the services associated with banking procedures and that this document be advertised at the earliest convenience by the Business Director.
- Second: Lee May seconded the motion.
- Vote: Motion carried.

Burns Elementary School FF&E

Mr. Bryant provided the FF&E pages for the Board to review.

- Motion: Julianne Randall moved that the District accept the FF&E items and that the district authorize the purchase of these items using the school construction account for the new Burns Elementary School.
- Second: Jack Bomhoff seconded the motion.

Questions came up concerning the high cost of a coffee maker.

- Amended: Julianne Randall amended her motion to read, "I move that the district accept the FF&E items and that the district authorize the purchase of these items using school construction accounts for the new Burns Elementary school, with the exception of the double coffee-maker for \$1,188 and direct Mr. Bryant and Mr. Decker to look for another alternative.
- Vote: Motion carried with one opposed vote from Tom Morgan.

Resolution for district contributions on retirement:

Mr. Bryant received information from Wyoming Retirement System that the District needs to provide a resolution confirming the practice of allowing retirement fees to be a deferred action in an employee's hire.

- Motion: Patty Epler moved that the district affirm the enclosed resolution and that the Board provide the resolution to the required agency.
- Second: Lee May seconded the motion.
- Vote: Motion carried.

HIRE, TRANSFERS AND RESIGNATIONS

A request has been made to hire a Jr. High Boy's Basketball Coach for Pine Bluffs.

- Motion: Jeff Kirkbride moved to approve Nicole Horrocks as an Assistant Jr. High Boy's Basketball coach for the 09/10 season.
- Second: Tom Morgan seconded the motion.

Jack Bomhoff asked about locker room supervision. The superintendent will check on that.

Vote: Motion carried.

INFORMATION AND DISCUSSION

Draft for JICFA-1-E: The board is considering a policy prohibiting Harassment, Intimidation and Bullying. The form JICFA-1-E (in the board packet) would serve as the reporting of any event concerning this policy request.

Notes from the COW Meeting were attached. (October 7, 2009)

Calendar Dates and Information for the Board

November 18 – 20	WSBA Conference in Casper
November 23	Meeting with School Facilities Staff (Cheyenne)
December 9, 2009	COW Meeting
December 14, 2009	Board Meeting in Burns (Reorganization Meeting)
January 6, 2010	COW Meeting
January 11, 2010	Board Meeting
February 8, 2010	Legislative Session Begins
February 21, 2010	WSBA Legislative Forum in Cheyenne

Mobile Home Park Agreement:

Jack Bomhoff suggested that the Addendum to the Agreement be reviewed and revised. Mr. Bryant stated that he would be happy to work with the Superintendent on this and bring it back to the Board.

December Board Meeting Reorganization Meeting Information

The Board desires to have the COW meetings advertized and listed on our web site. They also discussed advertizing the COW meetings as work sessions. They would still need to advertize if they planned on any motions being made. This is in the working stages. Patty Epler expressed her desire to see only one meeting a month in which motions are made so it is not confusing to the public and they would know which meeting to attend.

Snow Make-up Days:

It was reported that the make-up snow days would be Wednesday, November 25, and December 21 & 22.

Bus Information:

Wynema Thompson complimented our bus drivers on the good work that they do. She has received comments from patrons praising the bus drivers for their work and wanted to pass that on to them. She also noted that there are concerns that the bus garage in Albin stays standing because it is still used and needed. She also asked the question if local bidding was done for tires. Mr. Bryant assured her that quotes from local vendors have been considered. Board members would like to see local people used as much as possible.

Tom Morgan requested that each board member be thinking about various solutions to the Albin School issue so that they can be prepared with answers when the time comes.

Motion: Tom Morgan moved to adjourn the meeting at 9:40 p.m.
Second: Lee May seconded the motion.
Vote: Motion carried and meeting adjourned.

Chairman

Clerk