

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 2 - LARAMIE COUNTY, WYOMING
September 14, 2009**

The Laramie County School District No. 2 board meeting was held at Carpenter Elementary School, Carpenter, Wyoming on September 14, 2009.

CALL TO ORDER

Chair Esther Davison called the meeting to order at 7:00 p.m. Chair Davison welcomed Lee May to the Board of Trustees.

ROLL CALL

Members Present – Jack Bomhoff, Esther Davison, Patty Epler, Jeff Kirkbride, Lee May, Tom Morgan, Julianne Randall, Steve Trimble

Members Absent – Wynema Thompson

Superintendent: Jack Cozort

Also Present – Mark Basham, Laurie Bahl, Benjamin Cossel, Becky Orr, Jerry Bowman, Kathryn Schwandner, Kathy Thrush, Sue Stevens, Cindy Weibel, Judy Johnstone, Rob Bryant and Jeaneane Parsons

GENERAL BUSINESS

The letter L, Town of Albin, was added under V.

Motion: Jack Bomhoff moved to move K & L, Town of Burns and Town of Pine Bluffs, to be added under New Business.

Second: Lee May seconded the motion.

Vote: Motion carried.

Motion: Patty Epler moved to add H, Update on Lockdown and Crisis Plan, under VII.

Second: Julianne Randall seconded the motion.

Vote: Motion carried.

Motion: Jeff Kirkbride moved to approve the agenda as amended.

Second: Steve Trimble seconded the motion.

Vote: Motion carried.

Kelly Krakow, Mayor of Albin, expressed his concern regarding tearing down school buildings. The Town of Albin is interested in the 60's addition and they are working on several different proposals for the Board. The letter of intent is for a grant proposal. All of this will be hashed out in a special meeting in Albin the end of this month.

Cindy Weibel, representing the Carpenter Parent Group, reported that they had 14 parents attend their meeting and were encouraged by the turn out. The Carpenter Open House will be October 1 at 6:00 p.m. Ms Weibel also thanked the Board for the ALEX program stating that it had helped their family, along with many others in the district.

Laurie Bahl, Principal at Carpenter Elementary, presented Kathryn Schwandner an award for being nominated the 2009 LCSD #2 Teacher of the Year! Mrs. Schwandner teaches third grade in Carpenter and was thanked for all that she does for students.

CONSENT AGENDA

Motion: Patty Epler moved to approve the consent agenda.
Second: Jack Bomhoff seconded the motion.
Vote: Motion carried.

FINANCES

Mr. Bryant recommended the Board approve the warrants that they previously reviewed.

Motion: Jack Bomhoff moved to approve the warrants as presented.
Second: Tom Morgan seconded the motion.
Vote: Motion carried.

Mr. Bryant reported that enrollment on September 1 was up 13 students compared to September 1 last year. After the ten day drop we are up 44 students from June 2009, for a total enrollment of 879. We are currently through September 9, 2009 and have received 30.2% of the budgeted revenues. This compares with September 9, 2008 when we had received 27.8% of the budgeted revenues. We have encumbered 83.6% of the budgeted amount and have expended 13.6% of the budgeted amount.

Motion: Julianne Randall moved to accept the Treasurer's Report as presented.
Second: Tom Morgan seconded the motion.
Vote: Motion carried.

OLD BUSINESS

Mr. Cozort briefly explained the Family Medical Leave Act stating that the policy is designed as a tool to assist employees and the employer to correctly implement the requirements of the law. The policy has been sent to all employees for review. Any interested party can pick up a copy of Policy GBBDE at the central office or it can be read on our web site.

Motion: Jack Bomhoff moved to accept and approve policy GBBDE for first reading and that additional reviews be completed with the staff and other employees prior to the second reading and final approval.
Second: Patty Epler seconded the motion.
Vote: Motion carried.

NEW BUSINESS

Chair Davison read the letter of intent for the Town of Burns. If the Board approves the letter, the Town of Burns may continue with the pursuit of a grant to assist in remodels.

Motion: Julianne Randall moved to approve the letter of intent as presented and read, and that a copy be delivered to the Town of Burns on behalf of the Board of Trustees.
Second: Tom Morgan seconded the motion.
Vote: Motion carried.

Discussion ensued regarding the Albin School. Mayor Krakow plans to meet with Mr. Cozort and others to answer questions. Jeff Kirkbride expressed his concern that lines for computers

were being installed and would the Board really want to tear down the building after investing funds in to the building. What is the best way to use money? Patty Epler suggested that we invite Ken Daraie and the legislators to tour the buildings before the meeting on the 29th. Jack Bomhoff added that he would like to see the governor invited as well.

Motion: Patty Epler moved to direct Mr. Cozort to create a letter of intent for the Town of Albin to take over the 60's addition and the old ag shop/gym.
Second: Tom Morgan seconded the motion.
Vote: Motion carried.

Homeschooling requests -

Motion: Jeff Kirkbride moved that the Board of Trustees approve the home schooling requests that have been delivered to the Central Office and it is anticipated that these parents will comply with the instructional requirements as developed by the State of Wyoming in statutes 21-4-101 (v) and 21-4-102 (b).
Second: Lee May seconded the motion.
Vote: Motion carried.

Virtual Academy Requests –

Motion: Jeff Kirkbride moved that the district allow the students named in the board packet to receive educational instruction using a virtual academy program as provided for each student.
Second: Julianne Randall seconded the motion.

Jack Bomhoff expressed his concern again that these children could be involved in our school system experiencing sports, music, etc. that a public school system offers. Tom Morgan said he agreed with Jack.

Vote: Carried with opposed votes from Jack Bomhoff, Tom Morgan and Lee May.

RFQ for Legal Assistance –

Motion: Tom Morgan moved that the Board require all interested parties in the RFQ process be instructed to return their applications by Friday, October 30, 2009 on or before 2:00 p.m.
Second: Jack Bomhoff seconded the motion.
Vote: Motion carried.

Approve to hire 0.5 clerical position for Curriculum, Instruction and Assessment -

Motion: Jeff Kirkbride moved to hire Jami Blosmo as the clerical worker in the area of curriculum, instruction and assessment.
Second: Jack Bomhoff seconded the motion.
Vote: Motion carried.

Approve one Classroom Para for Carpenter Elementary -

A request has come from the principal to hire a full-time para to assist with the complications of the two grade combination. This request is in place of the request to hire an additional certified instructor.

Motion: Tom Morgan moved to allow the principal of Carpenter Elementary to advertise, interview, and complete the steps required to hire this position and that the Board will approve the hire at the October meeting for this position.

Second: Julianne Randall seconded the motion.

Jeff Kirkbride expressed his budget concerns stating that he would vote for this motion because it is in the best interest of students, but that next year everything needs to be closely re-evaluated.

Vote: Motion carried.

Special Meeting date -

Motion: Jeff Kirkbride moved that the Board set the date of September 29th at the time of 7:00 p.m. to conduct a special meeting in Albin, WY for the purpose of discussing the square footage overage as determined by the Wyoming School Facilities Commission.

Second: Tom Morgan seconded the motion.

It was decided to tour buildings at 6:00 and conduct the meeting at 7:00 p.m. in the gym.

Vote: Motion carried.

Approve Contractual Agreements -

Mr. Cozort explained that the District contracts services out to other agencies that offer support services to students. He included the agreements in the board packet that needed approval.

Motion: Patty Epler moved that the Board approve the contracts for extended services as listed in the board packet.

Second: Jeff Kirkbride seconded the motion.

Vote: Motion carried.

Request for additional Special Services Para –

It has been determined through the IEP process, that a student needs frequent monitoring and assistance. A complete review of current Para staffing has determined that a position needs to be filled. This will be a one-year hire until it is determined if there is continued needs.

Motion: Jack Bomhoff moved that the Board allow the department of special services to advertise, interview and complete the steps required to hire this position and that the Board will affirm the hire at the October meeting.

Second: Tom Morgan seconded the motion.

Vote: Motion carried.

Approval of Sub –

Motion: Jack Bomhoff moved to approve Teresa Weinberg for substituting purposes upon Mr. Cozort completing paperwork and making sure she is fully qualified.

Second: Steve Trimble seconded the motion.

Vote: Motion Carried.

Copier Lease Agreement –

Mr. Bryant recommended approval of a restructured lease agreement with Copier Connection, Inc. The revised agreement will provide the district with five new copiers and will remove five older ones. A large savings can be realized by restructuring the lease agreement as follows:

Monthly Savings: \$1,308.82

Annual Savings: 15,705.86

Total Savings over
48 Months 62,823.36

- Motion: Jeff Kirkbride moved that the lease agreement be approved by the district for the cost savings and time allocation that has been presented to the Board.
- Second: Julianne Randall seconded the motion.
- Vote: Motion carried.

HIRES TRANSFERS AND RESIGNATIONS

The coaching requests are as follows:

- ✓ Hire Christina Gorman as assistant JH volleyball coach in Burns
- ✓ Approve the transfer of Chris Cooper from assistant JH track to assistant JH football coach at Burns.
- ✓ Advertise the open position for assistant JH track at Burns.

- Motion: Jeff Kirkbride moved that the Board approve the requested coaching changes as presented.
- Second: Steve Trimble seconded the motion.
- Vote: Motion carried.

Transportation Assignments –

Transfers: Mike Kinsey from flex driver/assistant mechanic to Route #124, Special Needs
Sue Mills to Route #124, Special Needs

Todd Lerwick from Route #103 to Route #134, Special Needs

New Hire: Jill Lerwick Route #103

Robin Short Flex Driver 185 days at 6 hours replaces time from Mike Kinsey

Tammie Lemaster assistant mechanic, 260 days at 8 hours

Shawn Pohlman, route #135

Sub: Beverly Holgerson

Jerry Bowman answered questions from the Board regarding routes and time schedules.

- Motion: Patty Epler moved to approve the requests as presented in the board book and that these requests are made to allow for the best operations of the department of transportation for LCSD #2.
- Second: Tom Morgan seconded the motion.
- Vote: Motion carried.

INFORMATION AND DISCUSSION

Policy Recommendation – Mr. Cozort explained that the first draft of the Bullying Policy will be ready by next month. Drug Screening, Electronic Devices, Professional Staff Contracts and Compensation Plan will be ready at a later date. The Committee of the Whole minutes do not need to be approved.

Calendar Dates and Information for the Board

September 14, 2009	Board Meeting in Carpenter
October 1, 2009	Carpenter Open House
September 29, 2009	Special Albin Meeting in Albin
October 7, 2009	COW Meeting
October 12, 2009	Board Meeting in Pine Bluffs
November 4, 2009	COW Meeting
November 9, 2009	Board Meeting in Albin
November 18 – 20	WSBA Conference in Casper
December 9, 2009	COW Meeting
December 14, 2009	Board Meeting in Burns
February 8, 2010	Legislative Session Begins
February 21, 2010	WSBA Legislative Forum in Cheyenne

Alex Program –

A current ALEX staff list for 2009-2010 was included in the board book. If there are any questions, please direct them to Brent Bacon.

ACT Results

A quick overview of results were given and the report for Laramie 2 was encouraging.

Historic High School Grant –

Jack Bomhoff reported that everything is going well and should anyone want to look at paperwork on this grant, it can be viewed at the town hall.

WSBA Fall Roundup –

Some of the topics discussed were legislative goals for 2010, improving graduation rates, block grants, school safety & security.

Student Enrollment –

The District is happy to report that enrollment is up after the ten day drop.

Update – Lockdown –

Mr. Cozort reported that the principal at PBHS had contact with local law enforcement regarding this subject. Mr. Cozort will be present when the practice lockdown takes place. There is a lot of discussion at this point and a report should be forthcoming in a couple of weeks.

Motion: Tom Morgan moved to adjourn the meeting at 8:53 p.m.

Second: Jeff Kirkbride seconded the motion.

Vote: Motion carried and meeting adjourned.

Chairman

Clerk